



# USIHC Board Conference Call Agenda

## September 15, 2020

### 8:00PM (Eastern)

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Present: Will Covert, Lori Cretney, Kari Pietsch-Wangard, Leslie Chambers, Emily Potts, Virginia Lauridsen, Janet Mulder, Lucy Nold.

Auditing: None.

Will Covert called the meeting to order at 8:05pm EST.

The board used Zoom for the first time and had no technical issues.

#### **1. SECRETARY'S REPORT (MARTIN NIELSEN)**

As of September 11, 2020 the USIHC has 767 Members in 583 Households.

#### **2. TREASURER'S REPORT (KARI PIETSCH-WANGARD)**

Reports are attached. The monthly financial statements now include a detailed breakdown of the cash owned by the Congress. The key figures from the breakdown are:

Combined bank account balances as of 8/31/20: \$123,628.39

Unrestricted membership funds as of 8/31/20: \$109,483.23

Net Change from 7/31/20: \$1,263.42

Net Change from 12/31/19: \$6,446.93

#### **3. AFFILIATED CLUB COMMITTEE REPORT (LESLIE CHAMBERS)**

See attached report.

#### **4. BREEDING COMMITTEE REPORT (VIRGINIA LAURIDSEN)**

The breeding committee met on August 13, 2020. Minutes attached.

The committee is working on developing a breeding article series to be brought over three issues of the *Quarterly* which will focus on breeding and would like feedback on topics and pictures, if anyone has some.

The committee will also work on a recommendation for how to handle DNA-proven, but unregistered Icelandic horses with regards to possibly allowing participation in non-sport events such as S2SS.

The breeding manual has now been sent to all board members for comments and revisions prior to the October board meeting.

#### **5. EDUCATION COMMITTEE REPORT (WILL COVERT AND KARI PIETSCH-WANGARD)**

The trainer certification committee met on August 26. Minutes attached.

#### **6. LEISURE COMMITTEE REPORT (JANET MULDER)**

Full checkpoint standings in the Sea to Shining Sea virtual ride are in the attached screen shots. The committee also caught up on sending out entry patches to 8 additional riders who have logged hours

since the first batch of patches went out in March. Working out the details on checkpoints for the 2021 ride, would like to have an advertisement in the Quarterly for riders to sign up and start with us again in January.

## **7. PROMOTIONS AND WEBSITE REPORT (EMILY POTTS)**

USIHC stickers went out with all of Quarterly issues.

Equarterly was posted on the website and sent out to equarterly mailing list.

Notice of election was posted on the recent news, Facebook and emailed to the membership. New Membership benefit with Flying C Tack was announced in Recent News, Facebook, and emailed to the membership. Flying C Tack was also added to the Partners page.

Virtual Fall Show Divisions was posted on the Virtual Show webpage, Recent News and Facebook.

Class and Division sponsorships information was posted on the Virtual Show webpage, Recent News and Facebook.

A membership newsletter went on Monday Sept. 14.

The board is continuing the search for additional partners.

## **8. QUARTERLY COMMITTEE REPORT (NANCY BROWN)**

See attached.

## **9. SPORT COMMITTEE REPORT (WILL COVERT)**

The Virtual Fall Show is up and running. The board discussed possibly extending the registration and submission deadlines due to the massive wildfires in parts of the country, preventing proper training and preparation. Leslie Chambers made the motion to postpone the registration deadline until November 27, and the submission deadline until December 4, pending verification from the five judges. Lucy Nold seconded the motion and the board voted unanimously in favor. Will Covert will contact the judges.

## **10. YOUTH COMMITTEE REPORT (LUCY NOLD)**

The youth committee only received one submission to the youth movie competition. The movies are due to FEIF by October 1st so we will be sending the one video on.

## **11. Old Business**

### **a. Continued discussion on reviewing USIHC policies for anti-discrimination.**

Emily Potts made the motion to add the following text to the BOD Code of Conduct and to the Policies and Procedures:

“Ensure the right of all association members to appropriate and effective services without discrimination on the basis of age, sex, gender, race, disability, religion or sexual orientation”

Kari Pietsch-Wangard seconded the motion and the board voted unanimously in favor.

### **b. Follow-up on the pathway for analyzing DNA from unregistered Icelandic horses.**

The UC Davis Veterinary Genetics Laboratory has provided a draft contract for the board to consider. See appendices. Virginia Lauridsen made the motion to develop a relationship with the

laboratory for the USIHC to own the DNA registry database. The motion was seconded by Leslie Chambers and the board voted unanimously in favor.

**c. Revisit need for continued expense related to old website.**

Emily Potts declared that everything was saved and set up to close the old website so it will now be discontinued.

**12. New Business**

**a. Discussion of the Board's financial commitment to breeding in the U.S.**

Postponed until next meeting.

**13. Miscellaneous.**

Next meeting will be held on October 13 at 8pm EST via Zoom.

**14. Executive session.**

The board discussed a transition plan for the role of treasurer.

Meeting adjourned at 9:59pm EST.

*Martin K Nielsen, secretary*

09/08/20

**United States Icelandic Horse Congress Inc.**  
**Balance Sheet Standard**  
As of August 31, 2020

	Aug 31, '20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Associated Checking acct.	17,592.65
Associated Money Market Acct.	96,035.74
<b>Total Checking/Savings</b>	113,628.39
<b>Other Current Assets</b>	
CD ownd by USIHC mature 10/7/22	2,000.00
CD ownd by USIHC mature 10/7/20	2,000.00
CDs for Judge Scholarship Fund	
CD-matures 4/14/21	3,000.00
CD-matures 10/11/21	3,000.00
<b>Total CDs for Judge Scholarship ...</b>	6,000.00
<b>Total Other Current Assets</b>	10,000.00
<b>Total Current Assets</b>	123,628.39
<b>Other Assets</b>	
Blood Profile Funding Refund	-5,000.00
<b>Total Other Assets</b>	-5,000.00
<b>TOTAL ASSETS</b>	<b>118,628.39</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
Unexpended Judge Schlshp. Fund	4,000.00
Unexpended World Champshp F...	4,908.72
Unexpended Youth Funds	5,236.44
<b>Total Other Current Liabilities</b>	14,145.16
<b>Total Current Liabilities</b>	14,145.16
<b>Total Liabilities</b>	14,145.16
<b>Equity</b>	
Opening Bal Equity	96,926.56
Retained Earnings	1,109.74
Net Income	6,446.93
<b>Total Equity</b>	104,483.23
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>118,628.39</b>

## USIHC General Membership Funds

<u>7/31/20</u>		<u>8/31/20</u>
\$ 16,308.66	Checking	\$ 17,592.65
\$ 96,034.93	Money Market	\$ 96,035.74
\$ 10,000.00	CDs	\$ 10,000.00
\$ 122,343.59	subtotal	\$ 123,628.39
\$ (5,220.90)	Youth Fund	\$ (5,236.44)
\$ (4,000.00)	Judge Scholarship Fund	\$ (4,908.72)
\$ (4,902.88)	World Champ. Team Fund	\$ (4,000.00)
\$ 108,219.81	<b>USIHC Unrestricted Membership Funds</b>	\$ 109,483.23

Net Change from 7/31/2020

**\$1,263.42**

12/31/19 Balance

\$ 103,036.30

Net Change from 12/31/19

**\$6,446.93**

**United States Icelandic Horse Congress Inc.  
Income & Expense Report  
August 2020**

Income		Expense	
<b>Competition/Sport Inc.</b>		<b>Competition/Sport Expense</b>	
Virtual Competition entry fee	96.80	2020 Virtual Sport Show exp.	481.79
Interest Income	0.81		
<b>Membership Related Income</b>		<b>Membership Related Expenses</b>	
Farm Listing	213.62	Insurance	715.00
<b>Membership Dues</b>		<b>Quarterly Expenses</b>	
Family Memberships	439.67	Postage for Quarterly	481.06
Individual Memberships	1,136.88		
Youth membership	33.68	Toll Free line	15.05
<b>Total Membership Dues</b>	1,610.23	Website	16.95
<b>Total Membership Related Income</b>	1,823.85	<b>Total Membership Related Expenses</b>	1,228.06
<b>Registry Income</b>			
Duplicate Registration fees	50.00		
Late Stallion Report fees	200.00	<b>Registry Expenses</b>	
Registration fees	643.90	Clerical for registry	246.00
Transfer fees	379.64		
<b>Total Registry Income</b>	1,273.54		
USIHC Non-Member fees	24.27		
<b>Total Income</b>	3,219.27	<b>Total Expense</b>	1,955.85

**Net Income : 1,263.42**

**United States Icelandic Horse Congress Inc.  
Income & Expense Report  
January through August 2020  
Page 1**

<u>Income</u>		<u>Expense</u>	
		<b>Breeding Committee Exp.</b>	
		Breeding Comm. Equipment Exp.	828.23
		Cantella YH Evaluation Award	44.72
		Elwell Breeding Award	44.73
		<b>Total Breeding Committee Exp.</b>	<u>917.68</u>
<b>Competition/Sport Inc.</b>		<b>Competition/Sport Expense</b>	
Ice Test fee income	-32.40	2020 Virtual Sport Show exp.	1,764.82
Sanction Competition fee	672.52	IceTest annual fee	1,029.68
Virtual Competition entry fee	4,004.00	National Ranking Award Expense	635.70
<b>Total Competition/Sport Inc.</b>	<u>4,644.12</u>	<b>Total Competition/Sport Expense</b>	<u>3,430.20</u>
<b>Education-Riding Badge</b>		<b>Education Comm. Exp.</b>	
Riding Badge Inc.	480.00	Riding Badge Exp.	72.40
<b>Interest Income</b>	58.46	<b>FEIF Conference exp.</b>	
		FEIF 2020 Conf. Exp.	419.88
		FEIF Conf. Airfare exp.	1,120.39
		FEIF Conf. exp. to be reimbrsed	0.00
		<b>Total FEIF Conference exp.</b>	<u>1,540.27</u>
		<b>Leisure Committee Expense</b>	
		S2SS 2020 Program exp.	276.83
<b>Membership Related Income</b>		<b>Membership Related Expenses</b>	
Farm Listing	2,243.01	<b>Administration</b>	
<b>Membership Dues</b>		Office/Supplies Exp.	15.46
Family Memberships	4,625.18	Tax. Prep. Services	408.00
Foreign Friend mbshp	266.48	<b>Total Administration</b>	<u>423.46</u>
Individual Memberships	12,675.58	<b>Annual Meeting Exp.</b>	
Youth membership	370.48	2020 Annual Meeting Portland Exp	1,891.50
<b>Total Membership Dues</b>	<u>17,937.72</u>	<b>FEIF related expenses</b>	
		FEIF Mbshp fees	2,139.35
		<b>Insurance</b>	715.00

**United States Icelandic Horse Congress Inc.**  
**Income & Expense Report**  
**January through August 2020**  
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Income		Expense	
<b>Membership Related Income</b>		<b>Membership Related Expenses</b>	
Quarterly Inc.		<b>Quarterly Expenses</b>	
Quarterly Adv. Inc.	4,162.82	Graphics	2,000.00
		Postage for Quarterly	1,503.76
		Quarterly Printing	5,180.22
		<b>Total Quarterly Expenses</b>	<b>8,683.98</b>
		Toll Free line	120.40
		Website	2,575.87
		WorldFengur Exp.	1,522.98
<b>Total Membership Related Income</b>	<b>24,343.55</b>	<b>Total Membership Related Expenses</b>	<b>18,072.54</b>
		<b>Promotional Exp.</b>	
		Promotional Banners (Club)	253.44
		Promotion Material Printing exp	914.09
		Promotional Advertising	867.00
		Promotional postage expenses	141.33
		RC Co-op promo exp.	150.00
		<b>Total Promotional Exp.</b>	<b>2,325.86</b>
<b>Registry Income</b>		<b>Registry Expenses</b>	
Duplicate Registration fees	441.86	Clerical for registry	2,307.00
Late Stallion Report fees	693.90	Printing & reproduction-Regist.	330.65
Registration fees	3,407.31	Reg. WorldFengur Sbscrptn exp.	200.32
Transfer fees	1,943.51	Registry Office supplies	149.38
<b>Total Registry Income</b>	<b>6,486.58</b>	Registry Postage	243.65
		<b>Total Registry Expenses</b>	<b>3,231.00</b>
<b>USIHC Non-Member fees</b>	243.50	<b>Youth Committee Exp.</b>	
<b>Youth Committee Inc.</b>		Spaeri Award	50.00
Youth Cup Tryout Fees	240.00	FEIF Youth Cup Exp.	
		2020 FEIF Youth Cup exp.	132.50
		<b>Total Youth Committee Exp.</b>	<b>182.50</b>
<b>Total Income</b>	<b>36,496.21</b>	<b>Total Expense</b>	<b>30,049.28</b>

**Net Income : 6,446.93**



Affiliated Club Committee Report for September 15,, 2020

Chair: Leslie Chambers

Members: N=23

**Upcoming BOD meeting is scheduled for Tuesday, September 15 at 8:00 EST**

**Promotion: Regional Clubs banner Update:**

**Banners Received:**

1. Sirius
2. Hestafolk

**Banners Requested:**

3. Cascade
4. Klettafjalla
5. CIA
6. Flugnir

*Although there is little demand for banners at this time since most expos have been cancelled or postponed, Clubs are encouraged to take advantage of the USIHC funding for these banners.*

The link to request banner:

<https://forms.gle/xftGYzruoDMWAmkB6>

Em Potts will be assisting you, via this link. All Regional Clubs are eligible for banners, attending an expo is not a requirement.

**Quarterly Promotional Copy Requests:**

*No new requests.*

**USIHC Virtual Show:**

*The USIHC Fall virtual shows (National Ranking and Schooling) are open for registration, please see website for details (Icelandics.org)*

*Please note that the NR show will have 5 International Judges, the cost per class remains at \$30. The Schooling Show will have a single International Judge and the cost will be \$20/class.*

*We have also added Division Awards and Sponsorship opportunitites, please see website.*

### **Regional Club Clinics/Schooling Shows - Policy #31, 2020:**

*Completed (pending, waiting for form completion:*

*Sirius clinic, August 29-30, Dressage Clinic at Lettleikei (Shelbyville, KY)*

*Still Planned:*

*Klettafjalla clinic, Oct 24-25 with Caeli Cavanaugh at Gyetorp II, WY.*

### **Club Renewals and FEIF Census:**

All Regional Clubs have renewed. Activity Clubs: Gaedinger Club does not plan to renew this year and Sleipnir is still pending. Activity clubs do not impact the census report, so that has been compiled.

	<b>Club</b>	<b>Contact-ACC/USIHC</b>	<b>Renewal Complete</b>
<b>1</b>	Alaska IHA	Jane Wehrheim alaskaicelandics@gmail.com	Yes - August 18, 2020
<b>2</b>	California IA	Asta Covert asta@tolt.net	Yes - July 23, 2020
<b>3</b>	Cascade IHC	Susan Wellington <a href="mailto:susanleewellington@yahoo.com">susanleewellington@yahoo.com</a> .	Yes - August 27, 2020
<b>4</b>	Flugnir IHC	Susy Oliver solivergraphics@gmail.com	Yes - August 13, 2020
<b>5</b>	Frida IRC	Carrie Laurencot laurencotc@hotmail.com	Yes - August 17, 2020
<b>6</b>	Hestafolk	Lisa McKeen hestafolk@gmail.com	Yes - August 19, 2020
<b>7</b>	Klettafjalla IHC	Angie Calve alazyranch@yahoo.com	Yes - August 29, 2020
<b>8</b>	Kraftur	Carol Tolbert carol.tolbert@gmail.com	Yes - September 2, 2020
<b>9</b>	NEIHC	Leslie Chambers lchambers17@comcast.net	Yes - August 6, 2020
<b>10</b>	NWIHC	Laura Harrigan Lharrigan@molalla.net	Yes - August 30, 2020
<b>11</b>	Saint Skutla IHC	Andrea Barber toltstar@yahoo.com	Yes - July 24, 2020
<b>12</b>	Sirius Ohio Kentucky IHC	Jyl Snyder jbsny@aol.com	Yes - August 17, 2020
<b>13</b>	Sleipnir	Caeli Cavanaugh caeli.cavanaugh@gmail.com	pending
<b>14</b>	Toppur IHC	Liz Appel <a href="mailto:liz.y.appel@gmail.com">liz.y.appel@gmail.com</a>	Yes - August 22, 2020

## USIHC-FEIF Census Final Report:

Thirteen regional clubs (Glitfaxes has folded) contributed member lists for the census report. These member lists were combined with the USIHC member list for final count (each person was only counted once even though many are members of more than one regional club).

	2020	2019	2018	2017*
<b>Total USIHC members</b>	<b>767</b>	<b>748</b>	<b>682</b>	<b>653</b>
<b>Total USIHC and Regional Club members</b>	<b>953</b>	<b>1003</b>	<b>1008</b>	<b>1008</b>
<b>Number reported to FEIF#</b>	<b>767</b>	<b>748</b>	<b>1008</b>	<b>1008</b>
<b>Regional Clubs (reported US members)</b>	<b>668</b>	<b>590</b>	<b>674**</b>	<b>-</b>
<b>Alaska IHA</b>	<b>33</b>	<b>48</b>	<b>52</b>	<b>73</b>
<b>Cascade</b>	<b>21</b>	<b>24</b>	<b>32</b>	<b>24</b>
<b>CIA</b>	<b>17</b>	<b>17</b>	<b>22</b>	<b>23</b>
<b>FIRC</b>	<b>111</b>	<b>85</b>	<b>60</b>	<b>60</b>
<b>Flugnir IHC</b>	<b>35</b>	<b>69</b>	<b>60</b>	<b>93</b>
<b>Glitfaxes</b>	<b>-</b>	<b>15</b>	<b>12</b>	<b>17</b>
<b>Hestafolk</b>	<b>23</b>	<b>29</b>	<b>33</b>	<b>33</b>
<b>Klettafjalla IHC</b>	<b>48</b>	<b>43</b>	<b>54</b>	<b>58</b>
<b>Kraftur</b>	<b>44</b>	<b>42</b>	<b>26</b>	<b>67</b>
<b>NEIHC</b>	<b>162</b>	<b>190</b>	<b>170</b>	<b>150</b>
<b>NWIHC</b>	<b>22</b>	<b>26</b>	<b>11</b>	<b>7</b>
<b>Saint Skutla IHC</b>	<b>32</b>	<b>34</b>	<b>30</b>	<b>34</b>
<b>Sirius OH KY IHC</b>	<b>34</b>	<b>31</b>	<b>49</b>	<b>38</b>
<b>Toppur IHC</b>	<b>33</b>	<b>35</b>	<b>32</b>	<b>7</b>
<b>USIHC members who belong to No RC</b>	<b>285</b>	<b>288</b>	<b>339</b>	
<b>People who belong to 1 Regional Club</b>	<b>608</b>	<b>568</b>	<b>643**</b>	
<b>People who belong to 2 Regional Clubs</b>	<b>51</b>	<b>41</b>		
<b>People who belong to 3 Regional Clubs</b>	<b>9</b>	<b>6</b>		
<b>People who belong to 4 Regional Clubs</b>	<b>0</b>	<b>5</b>		

2017\* data was merged by Doug Smith. Regional Club numbers collected by Leslie Chambers. 2018-2020 data collected and merged by Leslie Chambers.

\*\* numbers did not account for multiple club members so is probably an over estimate

The activity club, Gaedingar has decided to sit out 2020. Sleipnir is in the process of renewing, their membership count should not impact the census number. Activity Club data is not included in the census counts as members are already counted via their regional and/or USIHC club membership (or are not US residents and therefore excluded).

# Originally, the census number reported to FEIF only included USIHC members. In 2017, FEIF decided to allow countries to also count members who belonged to regional clubs, but not the USIHC. This counting method allowed the USIHC to increase their voting power in FEIF. However, it created a problem with how the USIHC was billed for World Fenguur (basically we were being billed for the additional members, who because they were not USIHC members, had no access to World Fenguur). Therefore, in 2019, the Board (see BOD meeting minutes from 9/10/19) decided to report the number of USIHC members only to FEIF.

**9/8/2020 LKC**

## **Breeding Committee Meeting Minutes** **August 13, 2020**

The breeding committee met via Zoom on August 13, 2020.

Members present: *Kristina Behringer, Deb Cook, Lori Cretney, Sherry Hoover, Virginia Lauridsen, Susy Oliver*

Members absent: *Heidi Benson, Nikkisue Flannigan, Lucy Nold*

Members discussed the breeding manual which was distributed before the meeting via email. Sherry Hoover suggested eliminating the words “play” and “fun” in the section on Virtual Mate. Other committee members will submit suggestions via email. Overall, the feedback was positive. Kristina Behringer suggested emphasizing the input of experts for the content matter.

A target date of January 1, 2021 was agreed upon for distribution to stallion owners in the U.S. Committee members unanimously agreed that an electronic copy of the manual should be readily accessible on the USIHC website.

Members then discussed the registration of DNA proven horses without current registration papers. The committee is in favor of establishing a USIHC sub-committee for matters concerning registration. Kristina Behringer volunteered to serve on that committee. The majority of members agreed that the organization should strive to register horses that are eligible. Susy reminded the committee that the breeder may have had valid reasons for not registering a horse. Deb Cook suggested the possibility of registering a horse under a different farm name if the breeder would agree. That way the horse could participate in sanctioned shows and S2SS. Deb also suggested establishing a separate database for DNA proven horses so that they could participate in USIHC events.

The committee discussed various scenarios in which a DNA proven horse would not have papers and agreed that these should be handled on a case by case basis. Virginia suggested putting an application for registration consideration on the website. Kristina suggested that the sub-committee make a recommendation to the board which would then be voted upon.

Members then discussed topic for a future “Focus on Breeding” issue of the *Quarterly*. The following topics were suggested:

1. Should I breed my mare?
2. Pros and cons of breeding
3. Frequently asked questions
4. The cost of breeding
5. Anticipating foal care
6. Ethical responsibilities
7. Virtual mate

8. How to sell horses you have bred
9. A page on content in the breeding manual
10. What are breeders doing in other countries? Is there a increase or decrease in breeding?
11. How do we rank in the US as far as breeding numbers, assessments and BLUP?
12. Breeding Assessments

Sherry Hoover volunteered to write a section on Virtual Mate and perhaps include a discussion on how the foals they have bred match the probabilities suggested by Virtual Mate.

The committee then discussed breeding assessments and how to increase participation. Kristina mentioned the expense for the breeder of preparation, hiring a rider, trailering across the country. Virginia noted that it is also very expensive for the host – much more expensive than shows and suggested the USIHC support assessments at a higher level. Sherry commented that if areas of the country alternated years and the board knew there would be assessments, it would be easier to budget a greater financial contribution. Virginia asked how many sanctioned breeding tracks exist in the U.S. and we came up with four. Virginia will look into that. The committee agreed that coordinating events so that locations in the same area alternate years would be helpful.

Deb suggested that a breeding seminar can help defer costs. Kristina mentioned the Young Horse Linear Assessment. Virginia relayed the suggestion of Heimur Gunnarsson that we offer assessments of “riding horses” that would educate the owner/rider and not carry an official score. Deb suggested having awards. Susy suggested offer a “mock” evaluation where riders could experience riding an assessment.

**US Trainer Certification Committee**  
**8-26-2020 Meeting Minutes**

*Members Present (Zoom):* Carrie Brandt, Caeli Cavanagh, Virginia Lauridsen (chair), Jana Meyer, Alex Pregitzer

*Members Excused:* Laura Benson, Coralie Denmeade

Virginia Lauridsen called the meeting to order at 7:05 Central Time.

Virginia, Alex and Jana discussed the next steps for the committee to pursue after completing the test questions. They came up with the following to be completed by 9-23-2020:

1. Review of the test questions in groups; Carrie, Jana and Alex in group one and Laura and Caeli in group two. Coralie will be stepping back but welcome to participate in whatever capacity she is able.
2. Committee members to write study sources for each topic on the google doc "Study Guide." Virginia will resend the link to the committee.
3. Committee members to write ideas for the testing format on the google doc "Brainstorming Ideas." Virginia will resend the link to the committee.

In order to keep things moving, Virginia will email the committee a week in advance rather than a day, to confirm progress.

Caeli and Carrie then joined the conversation and the committee discussed the options for judging and judges. The consensus of the committee is that it would be best to have two judges from Europe for the first year and possibly the first few years. Ideally, one "A" judge from Iceland and one "Ausbilder" from Germany. Qualified trainers from the US would observe as "trainee" judges. The committee discussed how many trainee judges would be reasonable to have observe at one time and if the European judges would agree to this format. The timeframe of testing could also be an issue. Caeli suggested that fall is less busy for the European trainers and perhaps we should try to schedule our first "fast track" testing in the fall of 2021.

Carrie suggested it would be helpful for the US "trainee" judges to observe level one testing in Iceland and Germany. The committee discussed this at length with various options such as trainers from Germany visiting Iceland and trainers educated in Iceland visiting Germany. Caeli noted that the language barrier is a concern. We also do not know if observers would be permitted during testing. Caeli offered to ask Mette and Silke. Carrie and Caeli both noted that the Holar first level testing is in May and Jana and Alex agreed that "C" level testing in Germany might occur several times per year. Virginia suggested a three-way airfare; from Iceland to Germany and back to the US would be the best scenario financially if the testing dates could coincide. Jana brought up the advantage of going as a group so that the trainers could discuss the

process together. Alex reminded the group that we are developing an American system which should serve the needs of our community in the U.S.

The committee then discussed the expense of making trips to Europe and all agreed that if at least partial funding could be secured, committee members would be anxious to go. The amount of \$1000 per person was suggested to help with airfare, hotel and meals. Alex said she would not feel comfortable judging at this time and Carrie noted that the group would likely only be the four committee members with Level II or III certification. Virginia agreed to request financial help from the board. Caeli suggested that other USIHC members may be willing to contribute as well.

Caeli informed the committee that the Eyolfur Isolfson is the only advisor to offer feedback on the test questions to date. He suggested adding more questions about riding and the gaits. The committee agreed and Carrie noted that some of the questions about riding may not have been added yet.

The meeting adjourned at 8:15 Central time.

**Next Meeting: Wednesday, September 23, 2020 at 8 p.m. Eastern time**



Name	Zumbro Bottoms Horseback Riding, MN - 2250	Wildcat Mountain State Park, WI - 2500 HALFWAY	Shenendoah National Park, VA - 2750	Great Smokey Mountains National Park, TN - 3000	Bussy Point Recreation Area, GA - 3250	Big Bend Ranch State Park, TX - 3500
<b>Total Distance</b>						
<b>Ice Trekkers</b>	4/20/20	5/9/20	5/9/20	5/28/20	5/28/20	5/28/20
<b>Northcountry Tolters</b>	7/7/20	7/7/20	8/4/20	8/4/20	9/2/20	
<b>Gyetorp II</b>	9/2/20					
<b>Wyoming Toltsetters</b>						
<b>AIHA</b>	7/7/20	8/4/20	8/4/20	9/2/20	9/2/20	
<b>Hestafolk</b>	9/2/20	9/2/20				
<b>Merrimack Valley Icelandics</b>						
<b>Sirius Trail Tölters</b>						
<b>Heaven's Icies</b>						



Quarterly Committee report  
September 12, 2020  
submitted by Nancy Brown

All USIHC members should have received Issue Three 2020 of *The Icelandic Horse Quarterly* by now. The eQuarterly was released in late August. Covid-19 is not affecting our design or printing schedules.

We printed 600 copies of this issue, which covered our membership and contributors' lists (these lists totaled 550) with 50 copies left over for Promotion and Welcome Packets. To request copies for promotional purposes, please contact [quarterly@icelandics.org](mailto:quarterly@icelandics.org).

At the request of the Promotion Committee, we also included a USIHC sticker in each envelope mailed to members and contributors.

Issue Three 2020 features articles on virtual coaching and online learning, a new color pattern in the Icelandic horse, tips on training for collection in tölt, progress on a summer eczema vaccine, and other stories, as well as sharing news from USIHC Affiliated Clubs, the Board of Directors, and our parent organization, FEIF.

We are now hard at work on the December 2020 issue. Deadline is October 1. Board members and committee chairs, please let us know if you want us to save space for any text, photos, or advertisements for that issue. Remember that ads for USIHC-sanctioned events are free, space permitting.

VETERINARY GENETICS LABORATORY  
SCHOOL OF VETERINARY MEDICINE  
UNIVERSITY OF CALIFORNIA, DAVIS

**DNA TYPING AGREEMENT**  
(United States Icelandic Horse Congress)

THIS DNA TYPING AGREEMENT is made and entered into by and between THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, a California public corporation (University) acting on behalf of its Davis campus VETERINARY GENETICS LABORATORY (Laboratory) and UNITED STATES ICELANDIC HORSE CONGRESS (Customer).

WHEREAS, the Laboratory was established in 1955 to acquire specimens for research and teaching programs, and to provide unique genetic typing services for the animal breeding industry; and

WHEREAS, the Laboratory has demonstrated competence in the conduct and application of animal typing tests in the solution of problems of questionable parentage arising in the breeding of pedigreed animals; and

WHEREAS, the Laboratory has established a DNA typing service; and

WHEREAS, Customer has established a DNA typing program; and

WHEREAS, Customer requires for its members accurate, reliable DNA testing and diagnostic services; and

WHEREAS, through its purchase of genetic testing services, Customer supports University's mission of teaching, research, and public service; and

WHEREAS, the incoming DNA samples from this program will enhance the Laboratory's research programs on animal genetics;

NOW, THEREFORE, the parties agree as follows:

1. Term and Termination.

1.1 Term. This agreement shall be effective from September 15, 2020 through June 30, 2023.

1.2 Termination. This agreement may be terminated:

- a. For Party Breach. By either party pursuant to a material breach and upon written notice of such breach sent to the breaching party setting forth a clear description of the breach; or
- b. At Will. By either party, for any or no reason, upon six months written notice by the terminating party to the other.

2. Scope of Services. Customer shall request, and University shall perform, no fewer than fifty (50) animal identification DNA tests per Laboratory's fiscal year of July 1<sup>st</sup> through June 30<sup>th</sup>. Notwithstanding the previous sentence, the minimum test commitment for any period of this agreement that is not a full Laboratory fiscal year shall be prorated by dividing the number of days in any short period by 365, multiplying the resulting quotient by 50, and rounding the resulting product to the nearest whole number. If, determined by fiscal year, the number of tests required by this section are not requested by Customer, the difference between the number of tests required and the number requested shall be invoiced to Customer pursuant to section 3.

3. Fees for Service/Invoicing/Payment.
  - 3.1 Fees. Laboratory's fees for the services provided pursuant to this agreement shall be set forth in that certain document entitled "Veterinary Genetics Laboratory Equine Rate Sheet", attached to and by this reference made a part of this document as "Attachment A". In the event of an early termination of this agreement by Customer, Customer shall pay Laboratory an additional two dollars (\$2.00) per sample for each sample submitted to Laboratory from the commencement of the agreement through the date of termination.
  - 3.2 Invoices. Invoices are issued monthly for samples tested in the prior calendar month.
  - 3.3 Payment. Invoices are payable upon receipt in US dollars by check money order, or wire transfer to address indicated on invoice. Failure to timely pay invoices may result in an interruption of services and/or termination of this agreement.
4. Information Packet. Upon the full execution of this agreement and prior to the commencement of services, Laboratory shall send to Customer information on the proper submission of samples. Such information shall include a unique-to-Customer three (3) character "file code" to be used as the first three (3) characters of the Bar Code described in section 5.1.a, and instructions for the collection and sending to Laboratory of animal samples.
5. Transmission of Samples. The following procedures shall be followed to request a DNA test:
  - 5.1 Order Initiation. Customer shall initiate a request for service by transmitting to Laboratory the information described in subsections 5.1.a through 5.1.i. All requests must be initiated either via Laboratory website ([www.vgl.ucdavis.edu/myvgl](http://www.vgl.ucdavis.edu/myvgl)), Customer in-house processes, or Customer independent service provider. Initiation information not sent to the Laboratory through the Laboratory's website must be sent to Laboratory via text file transmitted as an e-mail attachment or via text file sent using SFTP (secure file transfer protocol). Details of the exact format and field restrictions are negotiable with Laboratory but must have approval of Laboratory prior to use. File format must be consistent and follow agreed formatting rules exactly.
    - a. Unique Sample Identifier. A 12-character alphanumeric value that is *sample*-unique (not animal-unique). This value, often referred to as the "Bar Code", shall be encoded in the bar code printed on the Sample Submission Form using a format which is consistently readable by Laboratory's bar code scanners. This alphanumeric value shall be in the format of the 3-character file code followed by a dollar sign (\$) followed by a seven digit number with zeros holding all unused numeric places. (Example: XXX\$0000001, with the Xs being the Customer's assigned file code and the "1" being the first sample sent with six leading zeros as place holders);
    - b. Animal's Name. The name of the animal being tested;
    - c. Animal's Registration Number. The registration number assigned to the animal by the Customer;
    - d. Animal's Gender. The gender of the animal;
    - e. Animal's Birth Year. The year of the animal's birth;
    - f. Animal's Coat Color. The coat color of the animal;
    - g. Requested Services. A description of all tests, analyses, and services desired to be performed;
    - h. Animal's Sire and Dam. If parentage is being requested, the case number of the sire and dam; and
    - i. Other Information. Such other information as may be necessary or desirable to complete the requested service(s). For example:

- A. Future Laboratory-Required Information. Information that Laboratory may require in providing new services, more complete and accurate test results, or pursuant to procedural changes. Laboratory will notify Customer as such information is needed.
  - B. Permissive Information. Information that Customer desires to have included in the test results (such as owner's name/address or microchip number) may be submitted and will be included subject to Laboratory's constraints.
- 5.2 Sample Submission Form. Customer shall transmit to the member requesting Laboratory services a Sample Submission Form for the member's use in sending the requisite sample to Laboratory. The Sample Submission Form shall:
  - a. Unique Sample Identifier. Contain the unique sample identifier (described in subsection 5.1.a) imprinted in both bar code format and human readable test format;
  - b. Customer Name. Prominently display Customer's name;
  - c. Required Information. Include each item of information described in subsection 5.1.b through subsection 5.1.i;
  - d. Instructions to Registrant. Contain complete instructions for sample collection and submission for use by the person responsible for the animal being DNA-typed (e.g., owner, owner's agent, lessee, or veterinarian);
  - e. Proper-Sized Paper. Be printed solely on either an 8-1/2 inch x 11 inch or A4 sheet of white paper;
  - f. Affixation of Samples. Have hair samples to be tested directly affixed to it. The Sample Submission Form should be folded so as to contain and protect the sample;
  - g. Visibility of Bar Code and Sample Information. All for the bar code and sample information to be visible when folded.
- 5.3 Submission of Request Initiation Information. Laboratory must receive from Customer all new order initiation information regarding a sample (subsections 5.1.a. through 5.1.i.) at least 24 hours prior to Laboratory's receipt of sample. Samples arriving before the associated data will be held and not tested until data is received and processed. Customer may, from time-to-time, be requested to retransmit information to Laboratory should Laboratory, for any reason, not possess required data.
- 5.4 Unfit Samples. If the Laboratory receives a sample unfit for testing (known as "NSR" or "New Sample Requested"), Laboratory shall notify Customer. In such case, the procedures set forth in subsections 5.1 and 5.2 must be redone and a new sample sent to Laboratory. A DNA test performed on the NSR shall not count as a test for purposes of section 2 and there shall be no charge for the test performed on such sample.
- 5.5 Samples Received Report. Customer may, by written request, receive a daily or weekly report of samples received. Such report also lists NSR samples. Reports shall be sent by e-mail or SFTP.
- 5.6 Test and Analysis Results. Test and analysis results will be sent to Customer by e-mail, with attached PDF-format file, typically within 5 to 10 working days of Laboratory receipt of a complete Sample Submission Form. Customer may request delivery of files via SFTP and/or test-format files. Details of the exact format are negotiable with Laboratory but subject to prior Laboratory approval. Results may be received in batches or one per case with timing and batch size set by Laboratory.
- 5.7 E-Mail Communications. Customer shall maintain a reliable e-mail destination able to consistently receive data from Laboratory.
- 6. Retention/Disposal/Return of Samples. Laboratory shall retain, destroy, or return samples to Customer in accordance with the following:

- 6.1 Laboratory Retention/Destruction of Samples. Laboratory shall retain possession of all samples received pursuant to this agreement, at no cost, until such time as Laboratory provides Customer with sixty (60) days written notice of its desire to no longer retain such possession and Customer provides timely instructions concerning disposition of the samples. Return of samples shall be at Customer's sole expense (including costs of retrieval, packing, and shipping). If Customer chooses not to take possession of the samples, Laboratory may destroy the samples in accordance with accepted industry practice.
- 6.2 Customer Request for Return. Upon not less than ninety (90) days written notice, Customer may request that any specific or all existing samples obtained by Laboratory in the course of providing services under this agreement shall be returned to Customer. Return of samples shall be at Customer's sole expense (including costs of retrieval, packing, and shipping).
- 6.3 Samples Held for Payment. Notwithstanding any other provision of this agreement concerning return of samples to Customer or animal owner to the contrary, University shall retain the right to withhold return of samples pending payment in full of all outstanding charges incurred by Customer.
7. Service Requests. Requests for Laboratory services not involving sample submission (e.g., parentage) shall be submitted in accordance with subsection 5.1, but unless requested, no samples or paperwork should be transmitted to Laboratory.
8. Customer Services.
  - 8.1 Answer Parentage Questions. Laboratory, by its professional staff, will answer specific questions of parentage as are reasonably requested by Customer.
  - 8.2 Refer Inquiries for Information. Laboratory will refer to Customer all inquiries for information on DNA typing of animals under the auspices of Customer, including requests for duplicate copies of test reports.
  - 8.3 Reporting of Test Results. Laboratory will report to Customer by e-mail the results of DNA typing tests.
  - 8.4 Problem Resolution. Problems relating to practical arrangements for the DNA typing of animals may be resolved by mutual agreement of Customer and the Laboratory Director.
  - 8.5 Litigation Support. If litigation or governmental investigations or hearings arise that relate to the DNA typing tests performed in the Laboratory on behalf of Customer and/or to the use by Customer, owners, or other parties in parentage analysis or animal identification cases, appropriate members of the Laboratory staff will be available to give depositions or to testify as expert witnesses on a fee-for-service basis, including compensation for time away from duty and all related expenses.
9. Independent Typing. University reserves the right to DNA type animals independently of the terms of this agreement. The Laboratory will use its best efforts not to perform parentage analyses on animals registered with Customer or eligible for such registration.
10. Confidentiality. Except as provided below in this section, or as required by law, Laboratory will not disclose, publish, or otherwise disseminate the registered names and/or registration numbers of any animals which are or have been the subject of DNA typing and/or parentage analysis by Laboratory, the registered names and/or registration numbers of any member of such animals' direct or indirect families, or the names and addresses of any of their owners. Exceptions:
  - 10.1. Based upon Customer's representation set forth in section 11, Laboratory shall release test results to Customer as described in this agreement which includes the Official VGL Case Number for an animal.
  - 10.2. Laboratory will disclose this information to individuals or organizations who request a parentage analysis using the Official VGL Case Number for a parent. When the Laboratory receives a request for such information from an individual or organization using the Official VGL Case Number, the Laboratory will assume that Customer released the Official VGL Case Number for this purpose.

10.3. If Customer does not agree with Provision 10.2 Customer must provide written direction to the contrary.

11. Customer Representations. Customer represents that it has a proprietary right to the DNA type information for each animal typed hereunder.
12. Use of Data. All research data, including but not limited to, all notebooks, DNA typing protocols, original laboratory records, and any research reports, shall be usable by University in pursuit of its mission of teaching, research, and public services. University reserves the right, subject to section 10, to publish any or all research results developed from such data.
13. Notices.
  - 13.1 Method. Any written notification required by this agreement or by law to be given by one party to the other shall be transmitted by at least one of the following methods (unless an applicable law, regulation, or policy specifies otherwise):
    - a. Personal Delivery. By personal delivery made by a party (or by a party's agent) with either a signed acknowledgement of receipt or a simultaneously completed proof of delivery;
    - b. US Mail. By either certified US mail, return-receipt-requested or next day delivery with proof of delivery;
    - c. Common Carrier. By any common carrier that provides sender with a proof of delivery; or
    - d. E-Mail Transmission. By electronic mail with retained proof of transmission; or
    - e. Facsimile Transmission. By Facsimile transmission with retained proof of transaction.
  - 13.2 Addresses. Absent a written and timely change of address by a party, all notices given pursuant to this agreement shall be addressed as follows:

UNIVERSITY

Veterinary Genetics Laboratory  
University of California, Davis  
Old Davis Road  
Davis, CA 95616

Telephone: (530) 752-2211  
Facsimile: (530) 752-3556  
E-Mail: [sshughes@ucdavis.edu](mailto:sshughes@ucdavis.edu)

CUSTOMER

United States Icelandic Horse Congress  
PO Box 1724  
Santa Ynez, CA 93460

Telephone: 866-929-0009  
Facsimile:  
E-Mail: [registry@icelandics.org](mailto:registry@icelandics.org)

- 13.3 Change of Address. The proper address to which notices shall be sent shall be promptly updated by written notice by the changing party to the other party.
14. Warranty. University warrants that typing results reported to Customer will accurately reflect such findings as arise from a strict compliance with internationally accepted DNA typing procedures and interpretation of results. If error in Laboratory procedures are timely brought to Laboratory's attention, Laboratory shall re-run the analysis of the questioned sample at no additional charge to Customer. Beyond the foregoing, University makes no warranty respecting the accuracy of data or materials furnished hereunder nor the results to be obtained from using such data or materials for intended purpose or any other purpose.
15. Limitation of Liability.
  - 15.1 Limited to Price. University liability arising as a result of its performing a particular test for Customer shall be limited to Customer's price for such test.
  - 15.2 Destruction or Loss of Samples. Through no fault of Laboratory shall Laboratory be responsible for damage, destruction, or loss of sample. Laboratory shall not be responsible for consequential, special, or indirect damages of any kind or amount.



- 15.3 Indemnification. Customer shall defend, indemnify, and hold harmless the University and its officers, agents, students, and employees from all claims, costs, liabilities, or losses arising from the willful or negligent acts, misrepresentations, errors, or omissions of Customer, its employees, officers, and agents. University shall defend, indemnify, and hold harmless Customer and its officers, agents, and employees from all claims, costs, liabilities, or losses arising from personal injury, death, or property damage to the extent due to the willful or negligent acts, errors, or omissions of University, its employees, officers, and agents.
16. Attorney Fees; Costs. If any legal action is necessary to enforce or interpret this agreement, the prevailing party shall be entitled to receive its reasonable attorney's fees and costs, in addition to any other relief to which such party may be entitled.
17. Entire Understanding. This contract constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes all prior oral or written agreements between the parties regarding that subject matter. No waiver, modification, or addition to this agreement shall be binding unless set forth in writing and signed by both parties.
18. Amendment. The agreement represented by this document may not be amended, altered, or changed in any respect, except by a prior written document executed by both parties.
19. Severability. If any provision(s) of this agreement is judicially held invalid or unenforceable, it is the desire of the parties that the invalid or unenforceable portion(s) be excised to the minimum extent possible and still effectuate the intentions of the parties in the matter or matters involved, and that the remainder of the agreement remain in effect.
20. Applicable Law. This agreement shall be governed by California law, without regard to its conflicts of law principals.
21. Headings. Section and subsection headings are solely for the convenience of the reader and are not to be substantively construed. References made in this agreement to sections, subsections, paragraphs, subparagraphs, or other locations shall refer to such in this document, exclusive of incorporated materials, unless otherwise specifically stated and identified.
22. Use of Parties' Names; Marks. No form of the other party's name or any proprietary trademark or service mark shall be used by a party in promotional materials, signs, announcements, or other forms of communication or advertising without the owner's prior, written consent. Notwithstanding the foregoing, either party may use the other's name in a standard listing of clients or service providers, as appropriate, provided however, that either party may revoke this right upon notice to the other party if, in the revoking party's discretion, its reputational interest is at risk.

THE REMAINDER OF THIS PAGE HAS BEEN LEFT BLANK INTENTIONALLY.

23. Waiver. A waiver of any default or breach, expressly given or not, by either party to the other shall not operate as a waiver of any subsequent default or breach of the same or any other term, covenant, or condition of this agreement.

AGREED:

UNITED STATES ICELANDIC  
HORSE CONGRESS

THE REGENTS OF THE UNIVERSITY  
OF CALIFORNIA

By: \_\_\_\_\_  
Print Name:  
Title:

By: \_\_\_\_\_  
Rebecca Bellone, Ph.D.  
Director  
UC Davis Veterinary Genetics Laboratory

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

By: \_\_\_\_\_  
Print Name:  
Title:

By: \_\_\_\_\_  
Mary McNally, Ph.D  
Assistant Dean - Administration  
UC Davis School of Veterinary Medicine

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

VETERINARY GENETICS LABORATORY  
SCHOOL OF VETERINARY MEDICINE  
UNIVERSITY OF CALIFORNIA, DAVIS

**ATTACHMENT A**

**VETERINARY GENETICS LABORATORY  
EQUINE RATE SHEET**

for

UNITED STATES ICELANDIC HORSE CONGRESS

Rates. Based upon Customer's testing commitment as described in §2 of that certain agreement entitled DNA Typing Agreement (Agreement) Customer shall be charged in accordance with the following rate schedule. All charges are per test. Customer payment shall be in accordance with the terms set forth in Agreement §3.

1. DNA (animal identification or parentage analysis).....	\$31.00
2. Coat Tests (Agouti, Appaloosa Spotting, Appaloosa Pattern-1, Brindle Coat Texture, Camarillo White, Champagne, Cream, Dominant White, Dun, Gray, Lethal White Overo, Mushroom Dilution, Pearl, Red Factor, Roan, Sabino1, Silver, Splashed White, Tobiano)	
a. Roan.....	\$30.00
b. Other colors (per color).....	\$20.00
3. Coat Color Panel .....	\$80.00
Red Factor, Agouti, Champagne, Cream, Dun, Gray*, Pearl, Silver	
4. White Pattern Panel 1.....	\$50.00
Tobiano, LWO, Sabino-1, Splashed White (SW1-4), Dominant White (W5, W10, W20)	
5. White Pattern Panel 2.....	\$80.00
Gray*, Tobiano, LWO, Sabino-1, Splashed White (SW1-4), Leopard, Pattern1, Dominant White (W5, W10, W20)	
6. Full Color/Pattern Panel.....	\$95.00
Combination of Coat Color Panel and White Pattern Panel 2	
7. SynchroGait™ .....	\$350.00
8. Foreign Type (entry into database) .....	\$10.00
9. Parentage Using Foreign Type Offspring .....	\$10.00
10. Parentage Search.....	\$5.00
11. Derived Type.....	\$50.00
12. Postmortem Sample: teeth, bone, tissue (DNA extraction fee).....	\$250.00
13. Mitochondrial DNA (per sample, 2+ required).....	\$75.00

\* The Gray test offered as part of a panel only evaluates presence/absence and does not provide zygosity information.