

USIHC – Board Of Directors 03/10/11 MEETING MINUTES

Board Members:

Present: Sam Castleman, Doug Smith, Kathy Lockerbie, Kari Pietsch-Wangard, Katrin Sheehan, Sara Lyter, Anne Elwell, Cindy Wescott, Ásta Covert

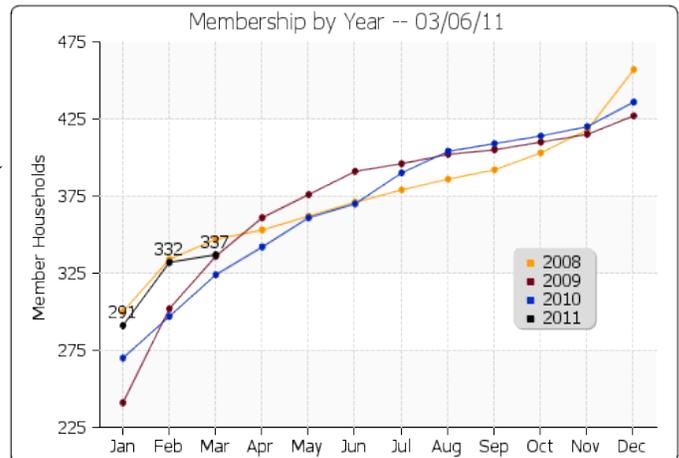
Excused: None

Observers: Juli Cole, Ellen Wilson, Karen Brotzman

Meeting Called to Order 9:03 PM (Eastern)

Secretary's Report (Doug Smith)

A mailing list with an additional 150 addresses was supplied to the *Quarterly* printer along with a final reminder letter asking those members from 2010 who had not renewed to please do so. It will be more difficult to see the results of the postal plea since the magazine delivery time varies widely across the US. Hopefully, we will see an upturn in the membership as compared to past years in the April graph.



Treasurer's Report (Kari Pietsch-Wangard)

The monthly financial statements now include a detailed breakdown of the cash owned by the Congress. The key figures from the breakdown are:

<u>Combined bank account balances as of 02/28/11:</u>	\$144,170.40
<u>Unrestricted funds as of 02/28/11:</u>	\$126,051.44
<u>Net increase (decrease) since 01/31/11:</u>	\$266.49

See attached financial statements.

Standing Committee Reports

The normal committee reports were omitted for March to give each chair time to prepare the budget. The reports will return in April.

2011 Budget

See attached proposed budget. Information supplied by the committee chairs, national leaders, and officers. Compiled into an income/expense format by the Treasurer, Kari Pietsch-Wangard.

MOTION: [Sam Castleman]. The Board approve the 2011 budget as attached. Voting: Unanimous.

Old Business

- Email Voting (All decisions via email require unanimous Board approval.)
 - o The Board accepts the Sport Committee's recommendations for changes to the competition rules for the 2011 season including a provision for lighter clothing in hot and/or humid weather; changes to T2, T3, and T4 to match the 2011 FIPO; and removal of the prohibition against shanked bits in green horse classes.

- o The Board amends its approval of the West Coast version of the “Conformation & Performance” seminar to include financial support not to exceed USD \$380, the cost of one rider, if the clinic is not fully enrolled. The Board waives the normal requirement that event profits be turned over to the Congress. [Policy #15, Paragraph 2]
- Young Horse Evaluation Procedures [Katrin Sheehan]

MOTION: [Kari Pietsch-Wangard]. The Board approve the attached young horse evaluation procedures checklist and evaluation form. Voting: Unanimous.

- Future of Congress Annual Meetings. [Anne Elwell & Doug Smith]
Reset for April.
- Proposed Rescue Committee Structure [Sara Lyter]
Reset for April.
- Policy for Sanctioning and Funding of Educational Seminars [Sara Lyter]
Reset for April.

New Business

- Renewal of lapsed Regional Clubs [Doug Smith].

MOTION: [Cindy Wescott]. Any club which allows its status to lapse must reapply. Voting: Unanimous.

Meeting adjourned 10:30PM.

The next meeting will be April 12, 2011.

Actual Cash Owned by USIHC

<u>1/31/11</u>		<u>2/28/11</u>
\$ 26,763.89	Checking	\$ 27,178.50
\$ 105,973.56	Money Market	\$ 105,994.17
\$ 10,434.90	CDs	\$ 10,434.90
\$ 562.83	FEIF credit	\$ 562.83
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\$ 143,735.18		\$ 144,170.40
\$ (4,439.85)	Youth Fund	\$ (4,544.85)
\$ (10,000.00)	Int. Judges Fund	\$ (10,000.00)
\$ (3,510.38)	2011 WC Fund	\$ (3,574.11)
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\$ 125,784.95	USIHC Owned Funds	\$ 126,051.44

Net Increase

\$266.49

03/06/11

USIHC
Balance Sheet Standard
As of February 28, 2011

	Feb 28, '11
ASSETS	
Current Assets	
Checking/Savings	
Associated Checking acct.	27,178.50
Associated Money Market Acct.	105,994.17
Total Checking/Savings	133,172.67
Other Current Assets	
CDs for Judge Scholarship Fund	
1 yr CD-#2201262884	1,000.00
2 yr CD-#2201262991	2,003.24
4 yr CD-#2201263072	7,431.66
Total CDs for Judge Scholarship Fund	10,434.90
Total Other Current Assets	10,434.90
Total Current Assets	143,607.57
Other Assets	
FEIF prepaid expenses (credits)	562.83
Total Other Assets	562.83
TOTAL ASSETS	144,170.40
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Unexpended 2011 WC Fund	3,574.11
Unexpended Judge Schlshp. Fund	10,000.00
Unexpended Youth Funds	4,544.85
Total Other Current Liabilities	18,118.96
Total Current Liabilities	18,118.96
Total Liabilities	18,118.96
Equity	
Opening Bal Equity	96,926.56
Retained Earnings	22,958.70
Net Income	6,166.18
Total Equity	126,051.44
TOTAL LIABILITIES & EQUITY	144,170.40

USIHC
Income / Expense Report
February 2011

Income		Expense	
Interest Income	20.61	Competition Comm. Expense	
		National Ranking Award Expense	54.07
		Total Competition Comm. Expense	54.07
		Elwell Breeding Award	50.21
Membership Related Income		Membership Related Expenses	
Farm Listing		Toll Free line	12.95
2011 Farm listing	106.81		
Total Farm Listing	106.81		
Membership Dues			
2011 Membership Dues			
2011 Family Membership	632.48		
2011 Individual Membership	1,666.53		
2011 Youth memberships	35.00		
Total 2011 Membership Dues	2,334.01		
Total Membership Dues	2,334.01	Total Membership Related Expenses	12.95
Quarterly Inc.			
Quarterly Adv. Inc.	250.00		
Quarterly back issue sales	23.93		
Total Quarterly Inc.	273.93		
Total Membership Related Income	2,714.75		
Pleasure Rider Program Inc.		Pleasure Rider Program Exp.	
2011 PRP Program Inc.		2010 PRP Award expense	727.20
2011 PRP Adult fee	58.52	PRP multi year award exp.	742.28
Total 2011 PRP Program Inc.	58.52	Total Pleasure Rider Program Exp.	1,469.48
Total Pleasure Rider Program Inc.	58.52		
 		Promotional Exp.	
		Equine Affair Exp.	1,156.00
		Other Promotional expenses	29.76
		Total Promotional Exp.	1,185.76
Registry Income		Registry Acct. Expense	
Duplicate Registration fees	48.25	Clerical for registry	367.00
Late Stallion Report fees	300.00	Registry Postage	130.28
Registration fees	323.97	Total Registry Acct. Expense	497.28
Transfer fees	146.89		
Total Registry Income	819.11		
 		Youth Exp.	
		Spaejari Award	76.75
		Total Youth Exp.	76.75
Total Income	3,612.99	Total Expense	3,346.50

Net Income: 266.49

USIHC
Income and Expense Report
January through February 2011

<u>Income</u>		<u>Expense</u>	
Competition Inc.		Competition Comm. Expense	
FEIF World Rankng Comp Fee Inc.	126.35	FEIF World Ranking Comp. fee	252.69
Total Competition Inc.	<u>126.35</u>	National Ranking Award Expense	<u>632.62</u>
		Total Competition Comm. Expense	885.31
Interest Income	48.33		
		Elwell Breeding Award	50.21
		FEIF Evaluation fees	313.40
Membership Related Income		Membership Related Expenses	
2011 A/M Dinner Inc.	950.00	Administration	
Farm Listing		Mbshp. Postage	167.02
2011 Farm listing	<u>1,517.67</u>	Office Exp.	<u>44.84</u>
Total Farm Listing	1,517.67	Total Administration	211.86
Membership Dues		Annual Meeting Exp.	
2011 Membership Dues		2011 Annual Meeting	
2011 Family Membership	3,032.40	2011 Annual Meeting Dinner exp.	2,826.66
2011 Individual Membership	6,237.05	2011 Annual Meeting exp.	205.26
2011 Youth memberships	<u>35.00</u>	2011 Annual Meeting Printing ex	<u>83.06</u>
Total 2011 Membership Dues	<u>9,304.45</u>	Total 2011 Annual Meeting	<u>3,114.98</u>
Total Membership Dues	9,304.45	Total Annual Meeting Exp.	3,114.98
Quarterly Inc.		Quarterly Expenses	
Quarterly Adv. Inc.	1,260.18	postage for Quarterly	<u>14.86</u>
Quarterly back issue sales	<u>30.33</u>	Total Quarterly Expenses	14.86
Total Quarterly Inc.	1,290.51		
		FEIF related expenses	
Website Inc.		FEIF Mbshp fees	<u>1,348.10</u>
Website Ad Inc.	<u>300.00</u>	Total FEIF related expenses	1,348.10
Total Website Inc.	300.00		
		Toll Free line	<u>12.95</u>
Total Membership Related Income	<u>13,362.63</u>	Total Membership Related Expenses	4,702.75
Pleasure Rider Program Inc.		Pleasure Rider Program Exp.	
2011 PRP Program Inc.		2010 PRP Award expense	727.20
2011 PRP Adult fee	485.33	PRP multi year award exp.	<u>742.28</u>
2011 PRP Jr mbshp fee	<u>12.00</u>	Total Pleasure Rider Program Exp.	1,469.48
Total 2011 PRP Program Inc.	<u>497.33</u>		
Total Pleasure Rider Program Inc.	497.33	Promotional Exp.	
		Equine Affair Exp.	1,156.00
		Other Promotional expenses	<u>76.73</u>
		Total Promotional Exp.	1,232.73
Registry Income		Registry Acct. Expense	
Duplicate Registration fees	148.25	Clerical for registry	899.00
Late Stallion Report fees	493.90	Registry Postage	<u>130.28</u>
Registration fees	617.57	Total Registry Acct. Expense	1,029.28
Transfer fees	<u>607.45</u>		
Total Registry Income	1,867.17	Youth Exp.	
		Spaejari Award	<u>76.75</u>
USIHC Non-Member fees	<u>24.28</u>	Total Youth Exp.	76.75
Total Income	<u>15,926.09</u>	Total Expense	9,759.91

Net Income: 6,166.18

USIHC 2011 Budget

Page 1

2011 Projected Income

Education Seminar Inc.		
Correlation of Conf. & training in KY	3,600.00	Based on Alex's budget
Total Education Seminar Inc.	3,600.00	
Evaluation-FEIF fees	750.00	Assume 50 horses evaluated in 2011 @\$15
FEIF Conf. Reimbsmt.	1,800.00	Assumes full reimbursement from attendees
Interest Income	600.00	Similar to 2011
Membership Related Income		
2011 Annual Meeting Dinner Inc.	950.00	Actual for 2011
Farm Listing		
2011 Farm list	1,800.00	Similar to 2010
2012 Farm Listing	1,800.00	Similar to 2010
Total Farm Listing	3,600.00	
Membership Dues		
2011 Membership dues		
2011 Family memberships	3,946.00	similar to 2010
2011 Individual Memberships	8,750.00	similar to 2010
2011 Youth Membership Dues	342.00	similar to 2010
2011 Foreign Friend	70.00	similar to 2010
Total 2011 Membership dues	13,108.00	
2012 Membership dues		
2012 Family Memberships	2,415.00	similar to 2010
2012 Individual Memberships	4,273.00	similar to 2010
2012 Youth Memberships	341.00	similar to 2010
Total 2012 Membership dues	7,029.00	
Quarterly Inc.		
Quarterly Adv. Inc.	3,393.00	Based upon 2010 Quarterly ads
Quarterly back issue sales	30.00	similar to 2010
Total Quarterly Inc.	3,423.00	
Website Inc.		
Website Ad Inc.	800.00	4 annual ads plus one quarter ad
Total Website Inc.	800.00	
Pleasure Rider Program Inc.		
2011 PRP Mbshp. Inc.	600.00	Similar to 2010
2012 PRP Mbshp. Inc.	232.00	based on 2010 numbers for early sign up
Total Pleasure Rider Program Inc.	832.00	
Registry Income		
Duplicate Registration fees	330.00	similar to 2010
Late Stallion Report fees	2,578.00	similar to 2010
Registration fees	8,238.00	similar to 2010
Transfer fees	3,194.00	similar to 2010
Total Registry Income	14,340.00	
USIHC Non-Member fees	2,190.00	based on 2010 income
USIHC Non-reg. horse fees	175.00	based on 2010 income
WC Tryout Income	2,000.00	4 locations @ \$500
Youth Inc.		
Spaejari Award Inc	0.00	No sponsor at this time
Total Youth Inc.	0.00	
Total Income	55,197.00	

USIHC 2011 Budget

Page 2

2011 Projected Expense

Breeding Committee Expense		
Elwell Breeding Award	60.00	Permanent iceberg/shipping/engraving
Young Horse/Honor Mare/Honor Stallion award	360.00	One time expense for perpetual award: pending
Annual Breeding awards	120.00	Annual expense for 3 Icebergs & name plates: pending
Microchip reader + shipping	674.95	Datamars Iso Max V
Total Breeding Committee expense	1,214.95	
Competition Comm. Expense		
National Ranking awards exp.	600.00	Board approved budget amount
National Ranking awards mailing exp.	153.00	Assuming all awards need to be mailed
Total Competition Comm. Expense	753.00	
Other Special Awards	70.00	
Education Budget Exp.		
Translation for Level 1 Trainer manual	1,400.00	Approved in 2010
Total Education Budget Exp.	1,400.00	
Education Seminar Budget exp.		
Correlation of Conf. & training in KY	3,600.00	Per Alex's budget
Correlation of Conf. & training in WA	380.00	BOD approved if needed
Total Education Seminar Budget exp.	3,980.00	
FEIF Evaluation fees	466.86	Actual pd YTD for 2010 eval. fees
Membership Related Expenses		
Administration		
Conference call reimbursement	100.00	For any BOD member w/o access to calling plan
Government fee	25.00	Annual registration in NJ
Mbshp. Postage	300.00	Welcome packets/treasurer postage
Office Exp.	50.00	
Printing for Membership	85.00	
Tax. Prep. Services	375.00	
Toll Free line	155.40	
Total Administration	1,090.40	
Annual Meeting Exp.		
2011 Annual Meeting		
2011 Annual Meeting Printing	83.06	Handouts/etc. based upon actual
2011 Annual Meeting Dinner	2,826.66	Based upon actual
2011 Annual Meeting Room Exp.	205.26	Based upon actual
Total 2011 Annual Meeting	3,114.98	
2012 Annual Meeting		
2012 Annual Meeting Notice	275.00	Based upon 2010 cost
Election exp.	600.00	Assuming 2 mailings if necessary
FEIF related expenses		
FEIF Mbshp fees	1,348.10	actual of current year, 10 % increase next year
FEIF Conference Exp.	1,800.00	Assumes reimbursement from all attendees
Wire fees for FEIF pmts.	40.00	
Total FEIF related expenses	3,188.10	
Insurance	681.00	based upon 2010 cost for D/O insurance
Quarterly Expenses		
Graphics	4,000.00	\$1000 per issue
postage for Quarterly	2,000.00	Mail prep/Mbshp. postage/Xtras to Gayle
Quarterly Printing	5,200.00	\$3 to \$3.37/issue based upon 2010 actual
Total Quarterly Expenses	11,200.00	
Service fees		
Bank Fees		
Returned check fees	18.00	
Wire fees	40.00	
Bank Fees - Other	20.00	
Total Bank Fees	78.00	
Website	195.00	hosting for 1 year
WorldFengur Exp.	610.00	Based on 2010 expense

USIHC 2011 Budget

Page 3

2011 Projected Expense

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Pleasure Rider Program Exp.		
2010 Pleasure Rider Pgm. Exp.	727.20	Actual paid to date
Multi-year PRP awards exp.	742.28	Actual paid to date (medals & patches)
Total Pleasure Rider Program Exp.	1,469.48	
Promotional Exp.		
Booth Display, 1 used	1,046.00	Approved at January 2010 meeting
Display booth shipping & postage	340.00	Based on 4 shipments
Equine Affair Ohio	1,656.00	Booth, stall space & transp. exp. Approved earlier
Equine Affaire, MA	450.00	Booth only, split with Iceland
Other Trade show Booth Exp.	700.00	for 2 events (PA & ? to be approved) per Cindy's budget
Promotion Material Quarterly handouts exp	577.50	400 copies/year plus shipping
Promotional Advertising	700.00	Based on 2010
RC Co-op program	1,000.00	\$200 x ? RC's
Other Promotional items	1,000.00	Misc. expenses not yet known: For future BOD approval
Total Promotional Exp.	7,469.50	
Registry Acct. Expense		
Clerical for registry	4,665.00	based on 2010
Printing & reproduction-Regist.	328.00	based on 2010
Reg. Office supplies	50.00	based on 2010
Reg. WorldFengur Sbscrptn exp.	140.00	based on 2010
Registry Postage	415.00	based on 2010
Total Registry Acct. Expense	5,598.00	
WC 2011 expenses		
Tryout judging exp.	2,055.00	
10 Stalls & 5 Tack stalls at WC	6,160.00	4400 EU x \$1.40 - Based on full team
Transportation stipend for Team Leader	1,000.00	Proposed by Will Covert
Total WC 2011 Expenses	9,215.00	
Youth Exp. (regular)		
Spaejari Award	250.00	based on 2 awards
Youth Camp	200.00	\$100 x 2 campers based upon 2009
Other Youth expenses	500.00	annual budgeted amount per policy
Total Youth Exp.	950.00	
Total Expense	53,619.27	
PROJECTED PROFIT (LOSS)	1,577.73	



USIHC - CHECKLIST FOR YOUNG HORSE JUDGEMENT

TOPICS

OK

1. GENERAL RULES

1. Official Linear Score Sheets attached an on FEIF website.	
2. One international FEIF judge to be approved by USIHC breeding leader.	
HELP: http://www.feif.org/Download/Breeding/tabid/204/Default.aspx	

2. PRECONDITIONS REGARDING PARTICIPATION

1. Foals must be at least 21 days old.	
2. Young horses from 1-3 years old.	
3. Shoeing: No shoeing allowed.	
4. Tack: Halters with a lead rope or lead rope with chain.	
NO prior preparation needed.	

3. FACILITY / SET UP

1. Dressage arena or riding hall (indoors or outdoor)	
2. Approximately 65' x 131' feet with solid, not too deep footing without stones.	
3. Stable fence (easy to see for the horses) or permanent fence.	
4. 2-3 experienced horse people driving the horses around.	
Experienced help needed.	

4. PROCEDURE: FOAL ASSESSMENT

1. Foals are shown one at a time.	
2. First they are shown with their mother.	
3. Second (if the owner agrees to it) the foal should run free without its mother.	
4. Then the mother is brought in with the foal again and foal conformation is judged.	
Foals shown with and without the mare.	

5. PROCEDURE: YOUNG HORSE ASSESSMENT

1. Young horses are shown one at a time.	
2. First they are running free (without their mothers).	
3. Second conformation and correctness is judged.	
4. If possible, the horse can additionally be shown in hand depending on age and training.	
Young horses shown by themselves, one at a time.	

6. SCORE SHEETS

1. Official score sheets get sent to the USIHC breeding leader.	
2. Owners receive a copy of the score sheet.	
Original score sheets must be sent to the USIHC breeding leader	

FEIF INTERNATIONAL FEDERATION OF ICELANDIC HORSE ASSOCIATIONS

Place & Date:

FEIF ID:

Name:

Colour code:

Colour:

Conformation:

Traits			1	2	3	4	5	Mark	Remarks
Head	Expression/Texture	Coarse	<input type="checkbox"/>	Fine	5 best				
Neck	Length	Short	<input type="checkbox"/>	Long	5 best				
	Position	Low	<input type="checkbox"/>	High	5 best				
	Shape	Deer neck	<input type="checkbox"/>	Arched neck	5 best				
Shoulders	Slope	Steep	<input type="checkbox"/>	Sloping	5 best				
Back	Line of the back	Stiff	<input type="checkbox"/>	Swayback	3 best				
	Length	Short	<input type="checkbox"/>	Long	3 best				
Croup	Slope	Steep	<input type="checkbox"/>	Flat	3 best				
	Length	Short	<input type="checkbox"/>	Long	5 best				
Proportion	Trunk form	Flat ribbed	<input type="checkbox"/>	Cylindrical	5 best				
	Trunk impression	Heavy build	<input type="checkbox"/>	Light build	5 best				
	Leg length	Short legs	<input type="checkbox"/>	Long legs	5 best				
Leg conformation	Tendons	Thin	<input type="checkbox"/>	Thick	5 best				
	Joints	Small	<input type="checkbox"/>	Big	5 best				
Leg stance	Front legs	Toe out	<input type="checkbox"/>	Toe in	3 best				
	Hind legs	Toe out	<input type="checkbox"/>	Toe in	3 best				
Hooves	Shape of hooves	Narrow	<input type="checkbox"/>	Wide	3 best				
Mane & tail		Little	<input type="checkbox"/>	Much	5 best				

Character:

Traits			1	2	3	4	5	Mark	Remarks
Courageousness		Fearful	<input type="checkbox"/>	Courageous	3 best				
Expression		↓ Expression	<input type="checkbox"/>	↑ Expression	5 best				
Reaction		Slow	<input type="checkbox"/>	Too fast	3 best				
Willingness		Lazy	<input type="checkbox"/>	Eager	4 best				

Gaits, type of movements:

Traits			1	2	3	4	5	Mark	Remarks
Neck carriage		Low	<input type="checkbox"/>	High	5 best				
Head carriage		Horizontal	<input type="checkbox"/>	Vertical	5 best				
Length of strides		Short	<input type="checkbox"/>	Long	5 best				
Height of movements		Low	<input type="checkbox"/>	High	5 best				
Suppleness		Stiff	<input type="checkbox"/>	Supple	5 best				
Speed capacity		Little	<input type="checkbox"/>	Much	5 best				
Type of movements		Heavy	<input type="checkbox"/>	Light	5 best				
Beat in		Walk	<input type="checkbox"/>		5 best				
		Tölt	<input type="checkbox"/>		5 best				
		Trot	<input type="checkbox"/>		5 best				
		Pace	<input type="checkbox"/>		5 best				
		Canter	<input type="checkbox"/>		5 best				

Judges comment: _____

Judge: _____