

USIHC – Board Of Directors 03/05/13 MEETING MINUTES

[Rescheduled from 02/26/13]

Board Members:

Present: Katrin Sheehan, Doug Smith, Kathy Lockerbie, Lori Cretney, Barbara Frische, Sara Lyter, Kari Pietsch-Wangard, Ásta Covert, Anne Elwell

Excused: None.

Observers: Juli Cole

Meeting Called To Order 9:07 Eastern [Anne Elwell]

Secretary's Report (Doug Smith)

See attached report on the FEIF Delegate's Assembly & Sport Meeting.

Membership status: 388 member households.

Treasurer's Report (Kari Pietsch-Wangard)

The monthly financial statements now include a detailed breakdown of the cash owned by the Congress. The key figures from the breakdown are:

<u>Combined bank account balances as of 01/31/13:</u>	\$162,844.32
<u>Unrestricted funds as of 01/31/13:</u>	\$143,830.03
<u>Net increase (decrease) since 12/31/12:</u>	\$5,733.86

Email Voting

- The Board approved increasing the expenditures for the Pleasure Rider Program 2012 awards. [Ásta abstained from voting. She has a conflict of interest as she is the source of some of the purchased awards.]
- The Board approved a request from Juli Cole, Promotion Committee chair, to allow funds in the Promotion Committee budget for the traditional support of the Ohio Equine Affaire presence to be held in lieu of the normal booth use deposit. The funds will be released to the NEIHC once the booth is returned in good condition. All other booth use requirements remain in place. [All voted in favor except Kathy Lockerbie who voted against.]

New Business

- See the attached finalized budget documents.
- There was discussion and consensus around the following items on the final budget.
 - The *Quarterly* income forecast is lower in anticipation of advertising sales competition from *Tölt News*. The editorial boards of both have agreed to a no-cost advertising barter which also reduces expense to the Congress. [No change from the proposed budget.]
 - The registry income was reduced based on an observed trend in declining registrations. [No change from the proposed budget.]

- The Board asked for a detailed event budget from the two Breeding Department “loss prevention” items before the events. It was clear from the discussion that the Board does not feel these are guaranteed funds but are to be used only in an emergency.
[No change from the proposed budget.]
- Adjustments were made to the way we budget for the stabling of horses at the World Championships to include the possibility of having Breeding and Sport horses in the US stables this year.
[Net increase in anticipated expense to add one horse and tack stall.]
- The Youth Department travel stipends were removed from the general budget. It was the opinion of the Board that these items should be funded from the directed donations to the Youth Fund instead of from the general fund.
[Net decrease in anticipated expense from the general fund.]
- It should be noted that FEIF did not send us our normal annual invoice for 2012 in 2012. Therefore, approximately \$2,400 will be paid in this year that should have been paid last year. With this adjustment 2012's profit is reduced to \$7,720 and the anticipated shortfall for 2013 is reduced to \$5,799.

Adjourned at 10:55PM [Anne Elwell]

Next meeting April 2, 2013

2013 FEIF Delegates Assembly & Sport Meeting

1. Delegates Assembly

1.1. Elections

- a) Jens (President), Marko (Sport), and Gunnar (Vice President) were all re-elected for two-year terms.
- b) Doug was elected as a general member of the Board for a two-year term.

1.2. Presentations

- a) The Board presents a draft ethics statement for discussion at the department meetings. This is intended to be a guiding document to be signed by all FEIF officials reminding them of their commitment to the highest standard of ethical behavior. The actual rules related to ethical conduct remain in the statutes and FIRO.
- b) A progress report was given for the gait descriptions document which seeks to provide a standard, written description of the five gaits along with the variants to be shown in sport and breeding.
- c) An introduction was given to the ongoing process of redesigning the Sport Judges' Guidelines to be more useful for all constituencies.

1.3. Proposals (Sport)

- a) The section orders of finals in F1 and V1 shall be fixed in the specific order prescribed by FIPO and not changeable by the selection of riders. (Approved).
- b) The rules for the choice of start boxes in pace race shall be changed to allow the fastest rider in a start group to choose his start box. (Approved).
- c) The selection process for World Championships judges shall be changed to be by special committee without national nominations. (Withdrawn from the Assembly and sent back to the Sport Department meeting for further consideration. After further discussion by the Sport Department, the proposal will be presented again at the 2014 Delegates Assembly unchanged. However, the member associations will be provided with additional details about the workings of the selection process to make it more transparent.)

2. Sport Department Meeting

2.1. Ethics

The document presented in the Delegates Assembly was discussed with further clarification that this document does not introduce any new rules. Some suggestions for changes to the language were made. The collected suggestions will be taken back to the Board of FEIF for integration with the other departments. A revised draft will be sent to all the member associations for comment. Largely, the Sport Leaders had no problem with the concept. The UK has some concerns that the broad language will be prohibitive to the possibility of holding events as it might open a new level of liability for the organizers.

2.2. TREC (Techniques de Randonnée Équestre de Compétition¹) will be considered for FEIF integration in the Leisure Riding not in the Sport Department.

2.3. Proposals

a) Change of Direction on Pace Track

Once a rider enters the pace track and begins a test (or segment of a test) he will not be permitted to cross his own path (ie, circle). (Unanimous approval by the Sport Leaders.)

b) P2 Track Clarification

The rules shall be modified to make it clear that organizers are free to move the start point for the timing to make the view better for spectators as long as there is a 50m stretch before the start and sufficient room to slow down. (Unanimous approval by the Sport Leaders.)

c) T6 Change First Section Speed

To better fit into the T6-T4-T2 progression, the first section of T6 will now be “any speed tölt”. (Unanimous approval by the Sport Leaders.)

d) Qualifications within an Event

The Netherlands brought a request that riders, in tournaments which require qualifying scores for the individual performance tests, be allowed to start in both T3 and T1 (for example). If the rider starts in T3 and receives a qualifying score he may start again in T1. (Rejected by the Sport Leaders—NL was the only nation to vote for the proposal. GB and FI abstain. Reasoning: This would cause confusion in the calculation of the World Ranking. An association is free to allow such things under their individual rules and to edit the World Ranking submissions.)

e) Preliminary Withdrawals

Iceland brought a request that FIPO specify the handling for late withdrawal from preliminaries in a similar manner as it does with finals. (Unanimous approval by the Sport Leaders.)

f) Track Gradients

Several member nations have had negative feedback of the recent change to FIPO which eliminates the possibility for a gradient in the corners of oval tracks. Riders feel this change exposes the horses to greater risk of injury at the higher speeds. Further, there is widespread support that there is insufficient understanding of the appropriate banking at the various speeds and gaits we demand from our horses in competition. Since the original decision to remove the gradient had no evidence and there is a belief we are moving in the wrong direction the Sport Leaders recommend returning to the old track description (with a gradient up to 7.5 degrees) until such time as evidence of a better gradient is available. (Unanimous approval by the Sport Leaders.)

g) WC Judge Selections

The Sport Leaders took up the discussion of the selection method for World Championships judges again at the request of the Delegates Assembly. After some confusion about the proceedings from last year, the discussion turned to the way the

¹ TREC is a equestrian discipline designed to test horse and rider. TREC competition consists of three separate events - mounted orienteering, a demonstration of control of the horse's paces and an obstacle course - all completed over the course of one or two days, and points scored, with the highest scoring being declared the event winner. [Wikipedia]

selection committee has worked for the past two championships (when used to fill in the panel after the national nominations). The Sport Leaders expressed a concern that the process be transparent and that attention be paid to making sure the pool of judges does not become too small. Marko made it clear that part of the current selection criteria is to include judges who have not judged at the championships to address this very concern. The Sport Leaders expressed broad support for the way the committee is working and re-endorses the proposal for the Delegates Assembly with the suggestion that a non-binding description of the process be included with the proposal for the 2014 Delegates Assembly to make the process more clear to the member associations. (Unanimous approval by the Sport Leaders.)

2.4. Referenda

a) Pace Race Protective Equipment

The Sport Committee has received requests to allow more protective equipment in pace tests. The Committee seeks the opinion of the Sport Leaders. After some discussion there was no feeling for a need to allow extra equipment (and more weight).

b) Judging Speed Changes

There have been suggestions for how to more accurately judge the speed change sections in T1 (finals) and T3 (preliminaries and finals) by using a single long side of the track in the same way as pace is judged with multiple riders on the oval track. The Sport Leaders see the benefit to judging this way but are not clear what to do with the riders waiting. Do they continue at walk? Do they gather in a corner? The final outcome was an agreement to test various solutions at national events and immediately report the results.

2.5. Joint Discussion with the Youth Department Regarding World Championships

a) Defending Titles

The Youth Department brought a suggestion that a young rider winning a World Champion title be given a guaranteed place at the next championships even if the rider is no longer eligible as a young rider. This proposal received initial support from all but the US and Iceland with abstention from Switzerland and Denmark. After the initial voting the US and Iceland clarified their position that it seems inappropriate to allow a rider to change from the young rider to open divisions on the basis of having won a title.

A revised proposal received unanimous support (and was well received by the Youth Department): Young riders winning titles at the World Championships are eligible to return to defend their titles under the same rules as adults – as long as the rider remains eligible to compete in the young rider division.

b) Young Rider Combination Titles

There will be four- and five-gait combination titles for the young rider division.

2.6. Information

a) World Ranking Events in 2014

Beginning in 2014, all World Ranking event tests must be judged by 3 International FEIF judges and must take place on 250m tracks. Specifically, it will not be possible to use a “P” track for a World Ranking five-gait test. These changes are to equalize the results from World Ranking events.

b) FEIF Events

There is discussion regarding what it means to be a “FEIF Event”. Some support exists for any international event to be labeled as such. Currently the Mid-European & Nordic Championships fall under this broad description but neither event is particularly keen to be held to external standards. The nations behind both events pledge to consider the issues and bring this back next year.

c) Extended Tölt

The Sport Leaders were asked to consider changing occurrences of “fast tölt” back to “extended tölt” throughout FIPO in an effort to make it clear that we are not looking for a race in these test sections. Concern was expressed that we used to use this terminology in FIPO but changed as it was not clearly defined. There is broad acceptance of the idea that we are looking for “a faster than medium speed tölt with suppleness; good carriage; wide and big movements; and that the speed should only be a factor when two horses are just as good in the overall quality of the gait”. The issue at hand is finding a one- or two-word description for this concept. The Sport Leaders recommend that we wait for the impending Gait Descriptions document to be available to see if we can find a way to use that document to help solve this issue. There is also support for seeking a term from other equestrian disciplines that would help. Finally, it is observed that part of the issue is English lacks the precise, descriptive terminology available in German.

The current decision from the Sport Leaders is to leave FIPO with “fast” and continue to seek a better solution.

d) Flag Race Marks

At the request of the Youth Department among others, the way times in the Flag Race are converted to marks will be changed to allow for a maximum mark of 8.0. (Unanimous support of the Sport Leaders.)

Actual Cash Owned by USIHC

12/31/12		1/31/13
\$ 14,638.39	Checking	\$ 21,381.28
\$ 131,427.97	Money Market	\$ 131,446.33
\$ 10,003.51	CDs	\$ 10,016.71
\$ 156,069.87	subtotal	\$ 162,844.32
\$ (4,633.57)	Youth Fund	\$ (4,966.25)
\$ (10,000.00)	Int. Judges Fund	\$ (10,000.00)
\$ (3,340.13)	World Champ. Team Fund	\$ (4,048.04)
\$ 138,096.17	USIHC Owned Funds	\$ 143,830.03

Net Increase (Decrease) from previous report
\$5,733.86

United States Icelandic Horse Congress I...
Balance Sheet Standard
As of January 31, 2013

	<u>Jan 31, '13</u>
ASSETS	
Current Assets	
Checking/Savings	
Associated Checking acct.	21,381.28
Associated Money Market Acct.	131,446.33
Total Checking/Savings	<u>152,827.61</u>
Other Current Assets	
CDs for Judge Scholarship Fund	
CD-matures 10/5/17	3,008.67
CD-matures 10/5/15	3,004.53
CD-matures 10/5/13	3,000.00
CD-matures 9/29/16	1,003.51
Total CDs for Judge Scholarship ...	<u>10,016.71</u>
Total Other Current Assets	<u>10,016.71</u>
Total Current Assets	<u>162,844.32</u>
TOTAL ASSETS	<u>162,844.32</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Unexpended Judge Schlshp. Fund	10,000.00
Unexpended World Champshp F...	4,048.04
Unexpended Youth Funds	4,966.25
Total Other Current Liabilities	<u>19,014.29</u>
Total Current Liabilities	<u>19,014.29</u>
Total Liabilities	19,014.29
Equity	
Opening Bal Equity	96,926.56
Retained Earnings	41,169.61
Net Income	5,733.86
Total Equity	<u>143,830.03</u>
TOTAL LIABILITIES & EQUITY	<u>162,844.32</u>

United States Icelandic Horse Congress Inc.
Income and Expense Report
January 2013

Income		Expense	
Interest Income	33.45	Breeding Committee Exp.	
		Elwell Breeding Award	48.50
Membership Related Income		Total Breeding Committee Exp.	48.50
Farm Listing		Competition Comm. Expense	
2013 Farm Listing	1,508.10	FEIF World Ranking Comp. fee	673.30
Total Farm Listing	1,508.10	National Ranking Award Expense	697.30
Membership Dues		Total Competition Comm. Expense	1,370.60
2013 Membership dues			
2013 Youth membership	70.00	FEIF Evaluation fees	213.21
2013 Family Membership	2,090.25		
2013 Individual Mbshp	4,038.57	Membership Related Expenses	
Total 2013 Membership dues	6,198.82	Administration	
Total Membership Dues	6,198.82	Mbshp. Postage	47.70
		Office/Supplies Exp.	85.78
		Total Administration	133.48
		FEIF related expenses	
Quarterly Inc.		FEIF Mbshp fees	1,690.25
Quarterly Adv. Inc.	400.00	Total FEIF related expenses	1,690.25
Total Quarterly Inc.	400.00		
		Quarterly Expenses	
Website Inc.		postage for Quarterly	5.15
Website Ad Inc.	570.13	Total Quarterly Expenses	5.15
Total Website Inc.	570.13	Toll Free line	12.95
Total Membership Related Income	8,677.05	Total Membership Related Expenses	1,841.83
Registry Income		Promotional Exp.	
Duplicate Registration fees	48.25	Other Booth rental Expense	350.00
Late Stallion Report fees	296.80	Promotional postage expenses	24.49
Registration fees	518.00	RC Co-op promo exp.	142.97
Transfer fees	222.04	Total Promotional Exp.	517.46
Total Registry Income	1,085.09		
		World Championship Expenses	
USIHC Non-Member fees	124.27	WC 2013 Berlin Expenses	194.40
Total Income	9,919.86	Total World Championship Expenses	194.40
		Total Expense	4,186.00

Net Income: 5,733.86

United States Icelandic Horse Congress Inc.
2013 Budget
INCOME

	Budgeted in 2012	Actual 2012	Proposed 2013	Comments
Breeding Committee Income				
Evaluation-FEIF fees	750.00	475.00	500.00	based on 20 evaluated horses
Total Breeding Committee Income	<u>750.00</u>	<u>475.00</u>	<u>500.00</u>	
Competition/Sport Inc.				
National Ranking Trophy Inc.	167.00	167.00	0.00	None needed
Total Competition Inc.	<u>167.00</u>	<u>167.00</u>	<u>0.00</u>	
Education Seminar Inc.				
Riding Badge Inc.	0.00	160.00	0.00	No budget received
Total Education Seminar Inc.	<u>0.00</u>	<u>160.00</u>	<u>0.00</u>	
FEIF Conference Reimbsmt.	1,800.00	2,213.73	0.00	Not applicable in 2013
Interest Income	500.00	391.71	350.00	renewed CDs receive less interest
Membership Related Income				
Farm Listing				
2013 Farm Listing		754.05	3,740.00	34 Farm listings
2012 Farm Listing	3,300.00	3,013.01		
Total Farm Listing	<u>3,300.00</u>	<u>3,767.06</u>	<u>3,740.00</u>	No change anticipated
Membership Dues				
2013 Membership dues				
2013 Youth membership		33.68	350.00	
2013 Family Membership		946.53	6,000.00	
2013 Individual Mbshp		2,014.81	13,000.00	
Total 2013 Membership dues		<u>2,995.02</u>	<u>19,350.00</u>	
2008 Membership dues				
08 Individual Memberships		43.54		
Total 2008 Membership dues		<u>43.54</u>		
2012 membership dues				
2012 Family Membership	6,204.87	5,057.00		
2012 Individual Mbshp	11,768.90	11,197.78		
2012 Youth Membership	206.04	239.72		
Total 2012 membership dues	<u>18,179.81</u>	<u>16,494.50</u>		
Total Membership Dues	<u>18,179.81</u>	<u>19,533.06</u>	<u>19,350.00</u>	
Quarterly Inc.				
Quarterly Adv. Inc.	3,780.00	3,270.39	2,670.00	
Quarterly back issue sales	80.00	138.24	130.00	Per Nancy Marie Brown
Total Quarterly Inc.	<u>3,860.00</u>	<u>3,408.63</u>	<u>2,800.00</u>	
Website Inc.				
Website Ad Inc.	1,152.00	750.54	750.00	
Total Website Inc.	<u>1,152.00</u>	<u>750.54</u>	<u>750.00</u>	No change anticipated
Total Membership Related Income	<u>26,491.81</u>	<u>27,459.29</u>	<u>26,640.00</u>	
Pleasure Rider Program Inc.				
2012 PRP program Inc.				
2012 PRP Adult fee		-208.15		
2012 PRP Youth fee		-12.00		
Total 2012 PRP program Inc.		<u>-220.15</u>		
Total Pleasure Rider Program Inc.	<u>-220.00</u>	<u>-220.15</u>	<u>0.00</u>	Fees no longer collected
Registry Income				My guess based upon history
Duplicate Registration fees	700.00	144.15	150.00	
Late Stallion Report fees	2,700.00	1,972.40	1,900.00	
Registration fees	7,550.00	4,983.02	4,500.00	
Transfer fees	3,000.00	2,666.40	2,500.00	
Total Registry Income	<u>13,950.00</u>	<u>9,765.97</u>	<u>9,050.00</u>	
USIHC Non-Member fees	825.00	1,192.18	1,100.00	
USIHC Non-registration fees	750.00	150.00	150.00	
Youth Committee Inc.				
FEIF Youth Cup Reimbursement	0.00	2,521.92	0.00	
Total Youth Committee Inc.	<u>0.00</u>	<u>2,521.92</u>	<u>0.00</u>	
Total Income	<u>45,013.81</u>	<u>44,276.65</u>	<u>37,790.00</u>	

United States Icelandic Horse Congress Inc.

**2013 Budget
Expenses**

	Budgeted in 2012	Actual 2012	Proposed 2013	Comments
Breeding Committee Exp.				
Evaluation Loss Prevention exp.	2,000.00	765.97	1,500.00	May evaluation at Winterhorse Park pending budget approval pending budget approval for this event perpetual & iceberg trophy
Foaltour 2012 (loss prevention)	2,000.00	0.00	500.00	
Young Horse Breeders Award	120.00	0.00	210.00	
Elwell Breeding Award	80.00	50.89	55.00	Based on 2 stalls/1 tack stall - @ 920 EU (\$1.40/EU) covers 2012 & 2013 evaluations
2013 WC 2 stalls 1 tack for breeding horses			1,288.00	
FEIF Evaluation fees	750.00	0.00	400.00	
Total Breeding Committee Exp.	4,950.00	816.86	3,953.00	
Competition/Sport Expense				
National Ranking Award Expense	938.85	938.85	787.70	Budget shows actual 2013 cost
FEIF World Ranking exp.	1,000.00	0.00	1,000.00	6 WR shows in 2012 (3 cancelled) & 3 in 2013 @\$110/show (est.)
2013 WC Team Leader Stipend	0.00	0.00	1,000.00	Same as 2011 WC stipend
2013 WC Stall Expense	0.00	0.00	5,131.00	Based on 9 horses/3 tack stalls @3665 EU (\$1.40/EU)
Total Competition Comm. Expense	1,938.85	938.85	7,918.70	
Education Budget Exp.				
Sport Intern Judges seminar (loss prevention)	1,000.00	0.00	0.00	No budget received
Support material for Trainer Seminar in Nov. 2012	175.00	0.00	0.00	
Translation for Level 1 Trainer manual	1,384.00	0.00	0.00	
Total Education Budget Exp.	2,559.00	0.00	0.00	
Membership Related Expenses				
Administration				
Mbshp. Postage	300.00	444.89	500.00	postage increase
Office/Supplies Exp.	50.00	50.30	75.00	
Printing for Membership	85.00	0.00	0.00	
Toll Free line	155.40	155.40	155.40	No change anticipated
Conference call reimbursement	100.00	0.00	0.00	
Tax. Prep. Services	275.00	325.00	350.00	
Total Administration	965.40	975.59	1,080.40	
Election Expense	600.00	0.00	0.00	electronic election planned for 2013
FEIF related expenses				
FEIF Mbshp fees	1,600.00	150.89	3,400.00	2012/13 fees paid in 2013 + 2013/2014 fees
FEIF Conference exp.	1,800.00	2,213.73	2,000.00	For 3 delegates to Strasbourg in 2013
Total FEIF related expenses	3,400.00	2,364.62	5,400.00	
General Meeting Expense				
2012 Meeting Expenses	600.00	227.86	200.00	
Total General Meeting Expense	600.00	227.86	200.00	
Insurance	715.00	715.00	725.00	
Service fees				
Bank Fees	43.00	20.86	20.00	No change anticipated
Total Service fees	43.00	20.86	20.00	
Quarterly Expenses				
Graphics	4,000.00	4,000.00	4,000.00	No change anticipated
postage for Quarterly	2,000.00	1,943.65	2,100.00	postage increase
Quarterly Printing	5,535.00	4,944.55	5,000.00	
Quarterly Expenses - Other	0.00	226.00	226.00	mailing envelopes
Total Quarterly Expenses	11,535.00	11,114.20	11,326.00	
Website Expense	526.40	761.37	120.00	Per Doug
WorldFengur Exp.	650.00	581.79	600.00	
Total Membership Related Expenses	19,034.80	16,761.29	19,471.40	

Expenses continued	Budgeted in 2012	Actual 2012	Proposed 2013	Comments
Pleasure Rider Program Exp.				
2011 PRP Award exp. (or current year)	550.00	526.14	660.00	For 2012 awards per approved proposal
Total Pleasure Rider Program Exp.	550.00	526.14	660.00	
Promotional Exp.				
Display booth shipping	340.00	914.79	400.00	
Equine Affair Exp.	900.00	1,145.00	900.00	EA Ohio & MA
Other Trade Show booth space rental	500.00	0.00	850.00	\$350 for PA, balance for unknown locations
Promotional postage expenses	173.00	246.96	200.00	
New brochure printing	0.00	0.00	620.00	5000 copies offset (higher quality)
Promotion Material Printing exp	950.00	1,213.05	950.00	Promotional copies of the Quarterly
Promotional Advertising	1,000.00	325.00	2,000.00	
RC Co-op promo exp.	800.00	572.50	800.00	
New booth display	1,115.00	1,303.12	0.00	
Promotional Exp. - Other	1,000.00	0.00	1,000.00	All "other" expenses to be BOD approved
Total Promotional Exp.	6,778.00	5,720.42	7,720.00	
Registry Acct. Expense				My best guess based on history
Clerical for registry	4,350.00	3,930.00	3,600.00	
Printing & reproduction-Regist.	370.00	491.22	500.00	
Reg. Office supplies	50.00	88.33	90.00	
Reg. WorldFengur Sbscrptn exp.	130.00	114.29	120.00	
Registry Postage	420.00	414.96	450.00	
Total Registry Acct. Expense	5,320.00	5,038.80	4,760.00	
Youth Committee Exp.				
2012 Youth Cup Exp.	3,005.00	4,353.68	0.00	
2013 Youth Camp Exp.	0.00	0.00	0.00	Travel stipend for 2 participants ok from youth fund
2013 WC Youth Rider Exp.	0.00	0.00	0.00	Travel stipend for 2 participants ok from youth fund
Spaeri Award	250.00	0.00	250.00	
Sponsor Young Riders-FEIF Seminar in April	500.00	0.00	756.00	Tuition stipend for 2 participants 270 EU/person \$1.40/EU
Other Youth Committee expenses	500.00	0.00	500.00	
Total Youth Committee Exp.	4,255.00	4,353.68	1,506.00	
Total Expense	45,385.65	34,156.04	45,989.10	
Projected Net Income (Loss):	(371.84)	10,120.61	(8,199.10)	