

USIHC - BOD 06/18/09 MEETING MINUTES

Board Members:

Present: Karen Olson-Fields (9:07), Doug Smith, Bernie Willis, Cindy Wescott, Kari Pietsch-Wangard, Ásta Covert, Kathy Lockerbie*, Susan Peters (9:07).

Excused: None

*Kathy had to leave the call at 10:25. She is noted as “absent” for several votes on the call when she did not respond to her name during the roll call.

Observer: Dawn Shaw

Meeting Called to Order at 9:05PM (Eastern)

Secretary’s Report (Doug Smith)

The Policies page on the website has been updated to include the Replacement *Quarterly* Issues Policy.

A preliminary announcement of the Annual Meeting was posted to several lists without the required Board approval. I’ve asked Rich Moore to refrain from unilaterally posting any more information regarding the annual meeting, as this is counter to our published policy. The text as it appeared on the Yahoo “Forum” is attached. I will post an item on the Calendar including the reservation information.

MOTION (Bernie Willis): The Board recognizes Rich Moore as our contact in Washington, DC for the 2010 Annual Meeting. Rich is instructed to work with Kari on all meeting details. Rich may publicize any meeting related information once the Board, as coordinated by Kari, has approved.

SECOND (Karen Olson-Fields)

VOTE:

For: Doug Smith, Karen Olson-Fields, Cindy Wescott, Bernie Willis, Kathy Lockerbie, Ásta Covert, Kari Pietsch-Wangard, Susan Peters

Against: None

Abstain: None

<i>Membership Summary (as of 6/14/09)</i>	Households	Members
Individual (Adult)	266 (+10, -50)	266 (+10, -50)
Family	106 (+3, -22)	197 (Adult) (+4, -35) 67 (Junior) (+1, -5)
Junior	8 (0, +2)	8 (0, +2)
Total	380 (+13, -70)	435 (+15, -88)

The first number following each count is the number of new members or renewals processed since the May 26th meeting. The second number is the difference between last year’s membership level as of December 13th 2008 and the current membership.

Treasurer’s Report (Kari Pietsch-Wangard)

Checking Account balance as of 5/31/09: \$23,681.92

Money Market account balance (includes Youth fund) as of 5/31/09: \$74,395.38

Combined cash balances: \$98,077.30

See attached financial statements.

The 2008 corporate tax return has been filed and accepted by the IRS.

All of the international fees for the Youth Camp (including campers and chaperones) have been collected and forwarded by FEIF. Two of the six US campers have paid their fees.

Barb submitted updated expense estimates to the Treasurer. The update includes adjustments to reflect the actual number of campers as well as some adjustment to costs for the chaperones based on the expectation that some will need to stay on-site while others live nearby or have made other lodging arrangements. There is still some question regarding which chaperones will attend the off-site events, for which they are responsible for their own costs.

All but three individuals who appear to owe the Congress money have acknowledged Kari's attempts to contact them. There are two individuals who responded to the initial contact but have subsequently gone silent.

Registrar's Report (Ásta Covert)

Nothing to report.

Standing Committee Reports

Breeding (Katrin Sheehan, Doug Smith liaison)

Nothing to report.

Competition (Will Covert, Ásta Covert liaison)

Nothing to report.

Education (Alexandra Pregitzer, Bernie Willis liaison)

See attached report.

MOTION (Kari Pietsch-Wangard): Immediately release funds to Alex Pregitzer to cover the fixed expenses for the Advanced Judging Seminar in Vermont: Marliese Grimm's daily fee (\$910/day for two days), \$240 (Video to DVD transfer. This is a one-time cost. The resulting DVDs can be used in future judging seminars.). Approve reimbursing Alex Pregitzer after the event for out-of-pocket expenses (office supplies, refreshments, etc) in an amount not to exceed \$210.

SECOND (Doug Smith)

VOTE:

For: Doug Smith, Karen Olson-Fields, Cindy Wescott, Bernie Willis, Kathy Lockerbie,
Ásta Covert, Kari Pietsch-Wangard, Susan Peters

Against: None

Abstain: None

MOTION (Karen Olson-Fields): Proceed with the Equine Chiropractic Seminar in Vermont regardless of the number of participants.

SECOND (Cindy Wescott)

VOTE:

For: Doug Smith, Karen Olson-Fields, Cindy Wescott, Bernie Willis, Kathy Lockerbie,
Kari Pietsch-Wangard, Susan Peters

Against: Ásta Covert

Abstain: None

Pleasure Riding (Karen Olson-Fields)

Nothing to report.

Promotion (Cindy Wescott)

The committee is still working on the Regional Clubs Advertising Matching Funds Policy. Cindy has received a copy of *Cowboys and Indians* and thinks this is a good candidate for advertising the Icelandic Horse. She is working on collecting advertising rate information.

Regional Clubs (Annette Coulon, Doug Smith liaison)

Working with Promotion Committee to establish the Advertising Matching Funds policy.

Quarterly (Judy Strehler, Bernie Willis liaison)

Nothing to report.

Web (Doug Smith)

The website hosting fees have been paid for the coming year. The website will be active until July 2010. No other activity with the exception of routine calendar, bulletin board, and show/WC team tryout result postings.

BÍ changed the World Fengur registration process unilaterally and without warning. The USIHC's website has been updated to reflect the new process. In short, Congress members must now request their World Fengur subscription by logging in to the USIHC website and clicking a button. In response to the request, Ásta must manually login to World Fengur, confirm the member's email address is correct in the World Fengur database, and ask World Fengur to activate the subscription. World Fengur then sends an email message to our member with instruction for the next steps.

Youth (Susan Peters)

See attached report.

Working Group Reports

Debtor Members Working Group (Kari Pietsch-Wangard)

MOTION (Kari Pietsch-Wangard): The Treasurer shall include an aged accounts receivables report with the monthly financial statements. This report shall list all monies owed the Congress aged at 30-, 60-, and 90-days. The report shall include the names of debtors and amounts owed.

SECOND (Cindy Wescott)

VOTE:

For: Bernie Willis

Against: Doug Smith, Karen Olson-Fields, Cindy Wescott, Kathy Lockerbie,
Ásta Covert, Kari Pietsch-Wangard, Susan Peters

Abstain: None

World Championships Team Support (Doug Smith)

An email list (wc_team@lists.icelandics.org) has been created to facilitate communications among the team. A call for volunteers to serve on this working group was sent out on the new list. No one has responded.

There has been discussion regarding sponsors. Will, Ásta, and Doug are following up with prospects to help with the team clothing. There has also been some discussion regarding the theme for International Night.

Old Business

- **Web site message on trainer qualifications (Bernie)**
Doug has all the information including the descriptions of qualifications and the list of trainers to be posted. He will get this formatted for the web and posted by the end of June.
- **Insurance (Kari & Susan)**
Susan has focused her efforts on the Youth Camp insurance. She plans to revisit the general topic of insurance with emphasis on event (i.e. Equine Affair) and errors and omissions coverage for the Registry once the Camp insurance issues are resolved.
- **Membership Renewal Date (Doug)**

MOTION (Doug Smith): Membership renewals be accepted starting June 1st of each year. This does not change the handling of new memberships only renewals of current, active memberships.

SECOND (Susan Peters)

VOTE:

For: Bernie Willis, Doug Smith, Karen Olson-Fields, Cindy Wescott,
Ásta Covert, Kari Pietsch-Wangard, Susan Peters

Against: None

Absent: Kathy Lockerbie

- **Quarterly Advertising Staffing (Bernie)**
Discussions are ongoing with some individuals who have shown interest. Nothing firm can be reported yet.
- **Annual Meeting Keynote Speaker (Bernie)**
Kari has agreed to prepare a preliminary budget for the Annual Meeting to be presented at the July meeting. This will be used to determine how much money is available to cover the costs of a keynote speaker.
- **Outstanding Proposals**
 - **Regional Clubs Advertising (Cindy)**
The Promotion and Regional Clubs committees are still working on the details.
 - **Funding for Regional Club Sponsored Breeding Evaluations (Katrin)**
No activity reported.

New Business

- **Website SSL Certificate Renewal (Doug)**

MOTION (Kari Pietsch-Wangard): The SSL certificate be renewed for three years to obtain the best possible price.

SECOND (Ásta Covert)

VOTE:

For: Bernie Willis, Doug Smith, Karen Olson-Fields, Cindy Wescott,
Ásta Covert, Kari Pietsch-Wangard, Susan Peters

Against: None

Absent: Kathy Lockerbie

Meeting Adjourned at 10:50PM (Eastern)

USIHC Annual Meeting [As posted on the Yahoo "Forum"]

Posted by: "Rich Moore"

Fri Jun 12, 2009 9:54 am (PDT)

I want to give everyone advance notice that the next annual meeting of the USIHC will be held on Saturday, January 16, 2010 in Reston, Virginia at the Sheraton Reston Hotel. Reston is 4 miles from the Dulles International Airport and about 20 miles from Washington, DC. The hotel has shuttle service to the airport and to the Reston Town Center about a mile away, which features many good restaurants and stores.

The USIHC room rate for the meeting will be \$79 per night. The hotel has set up a special link to make reservations. The link is:

<http://www.starwoodmeeting.com/StarGroupsWeb/res?id=0906059097&key=5A835>

To make reservations by phone call 1 800 325-3535 and mention the US Icelandic Horse Congress to get the special rate.

There are a lot of flights into Dulles Airport. Please book early to get a good rate.

For further information on hotel arrangements, please contact Rich Moore at rmpm3481@verizon.net.

More information on the meeting will be sent out later by the USIHC.

06/11/09

USIHC

Balance Sheet Standard

As of May 31, 2009

	May 31, '09
ASSETS	
Current Assets	
Checking/Savings	
Associated Checking acct.	23,681.92
Associated Money Market Acct.	74,395.38
Total Checking/Savings	98,077.30
Other Current Assets	
CDs for Judge Scholarship Fund	
1 yr CD-#2201262884	1,010.08
2 yr CD-#2201262991	2,021.65
4 yr CD-#2201263072	7,092.86
Total CDs for Judge Scholarship Fund	10,124.59
Total Other Current Assets	10,124.59
Total Current Assets	108,201.89
TOTAL ASSETS	108,201.89
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Unexpended Judge Schlshp. Fund	10,000.00
Unexpended Youth Funds	2,208.40
Total Other Current Liabilities	12,208.40
Total Current Liabilities	12,208.40
Total Liabilities	12,208.40
Equity	
Opening Bal Equity	96,926.56
Retained Earnings	-4,559.35
Net Income	3,626.28
Total Equity	95,993.49
TOTAL LIABILITIES & EQUITY	108,201.89

USIHC
Profit and Loss Standard
January through May 2009

Income		Expense	
FEIF Conf. Reimbsmt.	329.14	09 FEIF Youth Camp Exp.	804.31
Interest Income	200.37	Competition Comm. Expense	
		Competition Judge Fee	1,000.00
		National Ranking Award Expense	1,134.95
		Competition Comm. Expense - Other	139.29
		Total Competition Comm. Expense	2,274.24
		Education Seminar exp.	19.31
		Elwell Breeding Award	216.66
		FEIF Evaluation fees	383.99
Membership Related Income		Membership Related Expenses	
Annual Meeting Dinner Inc.	1,260.00	Administration	
Farm Listing		BOD Meeting exp.	240.00
09 Farm Listing	2,478.66	Conference Calls	199.08
Total Farm Listing	2,478.66	Mbshp. Postage	124.45
Membership Dues		Memorials	61.33
2009 Membership dues		Office Exp.	11.99
09 Family Memberships	3,949.25	Tax. Prep. Services	250.00
09 Individual Memberships	7,835.22	Total Administration	886.85
09 Youth Memberships	206.04	Annual Meeting Exp.	
Total 2009 Membership dues	11,990.51	09 Annual Meeting	
International fees		09 Annual Meeting Dinner Exp.	1,388.57
09 International fee	0.45	09 Annual Meeting Printing	156.42
Total International fees	0.45	09 Annual Meeting Room Exp.	788.18
Total Membership Dues	11,990.96	09 Speaker Hotel exp.	98.46
		Total 09 Annual Meeting	2,431.63
		Total Annual Meeting Exp.	2,431.63
		FEIF related expenses	
		FEIF Conf. exp.	4,190.96
		FEIF Mbshp fees	1,515.40
		Wire fees for FEIF pmts.	40.00
		Total FEIF related expenses	5,746.36
		Quarterly Expenses	
Quarterly Inc.		Graphics	1,000.00
Quarterly Adv. Inc.	1,420.04	postage for Quarterly	576.51
Quarterly back issue sales	45.00	Quarterly Printing	1,154.40
Total Quarterly Inc.	1,465.04	Total Quarterly Expenses	2,730.91
Website Inc.		Service fees	
Stallion Book Inc.		Bank Fees	
09 Stallion Book Listing	0.00	Returned check fees	8.00
Total Stallion Book Inc.	0.00	Bank Fees - Other	-10.00
Website Ad Inc.	473.88	Total Bank Fees	-2.00
Total Website Inc.	473.88	Total Service fees	-2.00
Total Membership Related Income	17,668.54	Total Membership Related Expenses	11,793.75

Pleasure Rider Program Inc.		Pleasure Rider Program Exp.	
09 PRP Mbshp. Inc.	723.48	08 PRP Award expense	<u>234.15</u>
2010 PRP Mbshp. Inc.	<u>74.57</u>	Total Pleasure Rider Program Exp.	234.15
Total Pleasure Rider Program Inc.	798.05		
Promotional Income		Promotional Exp.	
Brochure Inc.	<u>172.98</u>	Display booth shipping	191.33
Total Promotional Income	172.98	Equine Affair Exp.	744.00
		Other Promotional expenses	611.04
		Promotion Material Printing exp	<u>1,920.85</u>
		Total Promotional Exp.	3,467.22
Registry Income		Registry Acct. Expense	
Duplicate Registration fees	400.00	Clerical for registry	2,489.00
Late Stallion Report fees	900.00	Reg. Office supplies	19.38
Registration fees	3,848.25	Registry Postage	<u>125.20</u>
Transfer fees	<u>1,235.00</u>	Total Registry Acct. Expense	2,633.58
Total Registry Income	6,383.25		
USIHC Non-Member fees	150.00	WC Team Tryout Expenses	
USIHC Non-registration fees	105.00	WC 09 Tryout expense	<u>1,200.52</u>
WC 09 Team Tryout Income	900.00	Total WC Team Tryout Expenses	1,200.52
		Youth Exp.	
		Youth Camp	
		Youth Camp Postage	<u>53.32</u>
		Total Youth Camp	<u>53.32</u>
		Total Youth Exp.	<u>53.32</u>
Total Income	<u>26,707.33</u>	Total Expense	23,081.05
Total Profit (loss)		3,626.28	

USIHC
Profit and Loss Standard
May 2009

Income		Expense	
Interest Income	23.33	09 FEIF Youth Camp Exp.	804.31
Membership Related Income		Membership Related Expenses	
Farm Listing		Administration	
09 Farm Listing	110.00	Mbshp. Postage	14.51
Total Farm Listing	110.00	Tax. Prep. Services	250.00
Membership Dues		Total Administration	264.51
2009 Membership dues		FEIF related expenses	
09 Family Memberships	190.62	FEIF Conf. exp.	2,464.37
09 Individual Memberships	700.68	Wire fees for FEIF pmts.	20.00
Total 2009 Membership dues	891.30	Total FEIF related expenses	2,484.37
Total Membership Dues	891.30		
Quarterly Inc.		Service fees	
Quarterly Adv. Inc.	1,000.00	Bank Fees	
Total Quarterly Inc.	1,000.00	Returned check fees	8.00
Website Inc.		Total Bank Fees	8.00
Website Ad Inc.	60.00	Total Service fees	8.00
Total Website Inc.	60.00	Total Membership Related Expenses	2,756.88
Total Membership Related Income	2,061.30		
Pleasure Rider Program Inc.			
09 PRP Mbshp. Inc.	14.57		
Total Pleasure Rider Program Inc.	14.57		
Registry Income			
Duplicate Registration fees	250.00	Registry Acct. Expense	
Late Stallion Report fees	300.00	Clerical for registry	705.00
Registration fees	1,700.00	Total Registry Acct. Expense	705.00
Transfer fees	455.00		
Total Registry Income	2,705.00		
USIHC Non-Member fees	75.00		
USIHC Non-registration fees	75.00		
WC 09 Team Tryout Income	900.00		
Total Income	5,854.20	Total Expense	4,266.19
Total Profit (Loss)		1,588.01	

USIHC Education Committee report

⇒ Vermont seminars June 2009

Judging seminar

This seminar will take place as decided by the board.

As of today 3 participants sent in their payment ahead of time and 3 participants will have to pay their dues on site. We have a total of 5 commitments and one more participant wanting to take the seminar but not a hundred percent committed yet.

I have some questions with regard to the cost responsibilities that were not clear to me from reading the board minutes. I emailed my questions amongst other administrative questions to Susan, Kari and Bernie Willis for verification.

Chiropractic lecture

The board minutes from May said that there was strong interest in the chiropractic lecture in Vermont but as of today, Kari has only received one payment/registration and I have not received any requests or registrations.

I emailed the clinician to find out when he will need our final decision and went to the USIHC forum list for one more reminder.

⇒ FEIF trainer level 1 seminar

Certification documents have been sent out to the three participants that passed the exam.

⇒ Creation list of certified trainers in the US and description of different trainer programs for USIHC web site

I forwarded Doug all names and contact information of those trainers that agreed to be listed on the USIHC web site so far. Not all trainers have responded but we can add others that would like to be listed as we go.

The description of the trainer programs of FEIF, FT and IPZV which Sara and I created has been edited by Bernie and has also been forwarded to Doug.

⇒ English materials for future trainer seminars

This has been an ongoing project...

As the latest steps, Bernie Willis and Ian Pugh from FEIF talked to Thomas Schiller and Silke Feuchthofen from IPZV about our need of English materials for the trainer education when they were attending the FEIF meeting in Hamburg.

In response, Thomas Schiller sent us a very nice email allowing the USIHC to translate and use the German IPZV materials for all 2009 seminars. That is not what we had requested (translation of materials with help of a FEIF volunteer groups, use of the materials for FEIF and for other years as well). I emailed Thomas back today asking if they would approve our request for the translation and use within FEIF as well as allow that use for future years.

From: "Susan Peters" <susan.peters@gmail.com>
Subject: Youth Committee Report
Date: Tue, June 16, 2009 14:56
To: "Doug Smith" <drsmith@yankee-pt.com>

The Youth Committee met on Tuesday, June 9 2009. In attendance were Barb Riva, Susan Milloy and Susan Peters

1. Youth Camp:

As part of the budget for the Youth Camp, Barb will be purchasing cots to be used for the campers. We had originally planned to let the campers take them home with them but decided to retain them in anticipation of the possibility that we might hold similar events in the future.

Camp plans are coming together. Letters were sent out to the campers, volunteers are being assembled and a revised schedule of events has been circulated. Several volunteers will travel to Winterhorse Park a week early to complete preparations. It promises to be a fun and amazing time!

Insurance quote is in process. The insurer requested the names and riding experience of the counsellors and this information has been requested from FEIF for the chaperones accompanying the campers. The insurance quote will contain a "Medpak" that will provide coverage for emergency room visits up to \$3000, liability coverage for the camp, the Rivas, and the USIHC as well as grievous injury such as death or dismemberment. Campers will be advised to secure additional health insurance through Travel USA to cover differences between US costs and what their own plans would provide from their country. The insurer is also expected to provide coverage for liability during transport.

2. Youth Advisory Board

Three youth members have expressed an interest in participating in a Youth Advisory Board: Megan Milloy, Kevin Draeger and Caeli Cavanagh. The Youth Committee approved the concept of having a Youth Advisory Board and will set up meetings for these three as well as other interested young people.

3. Youth Cup 2010

The Committee will start looking at providing better support for the candidates for the Youth Cup 2010.

--
Susan Peters
