



Board Conference Call

Minutes November 13, 2018

8:00PM (Eastern)

BOARD MEMBERS:

PRESENT: Will Covert, Lori Cretney, Kari-Pietsch Wangard, Alex Dannenmann, Emily Potts, Kevin Draeger, and Leslie Chambers

ABSENT: Jessica Haynsworth

MEETING CALLED TO ORDER 8:05 EST (WILL COVERT)

SECRETARY'S REPORT (LINDA TEMPLETON)

The USIHC lists 696 members in 507 households as of October 14, 2018.

Will motioned to have Kevin serve as Secretary for the remainder of the year. Leslie seconded. The motion carried unanimously.

TREASURER'S REPORT (KARI PIETSCH-WANGARD)

The monthly financial statements now include a detailed breakdown of the cash owned by the Congress. The key figures from the breakdown are:

<u>Combined bank account balances as of 10/31/18:</u>	\$ 110,544.97
<u>Unrestricted funds as of 10/31/18:</u>	\$ 99,106.45
<u>Net Decrease from 9/30/18:</u>	- \$ 3,419.11
<u>Net Decrease from 12/31/17:</u>	-\$15,333.18

Kari asked whether a show report has been received for the FIRC Show. Will has not yet received a report. The report must be received before Flagship Funding can be disbursed.

STANDING COMMITTEE REPORTS

Affiliated Clubs (Leslie Chambers, chair)

Affiliated Club Committee Report for November 13, 2018

Chair: Leslie Chambers

Members: N=3

Regional Club Clinics/Schooling Shows - Policy #31, 2018

The following regional clubs have received (* or will soon) their Policy #31 funds for 2018:

1. Alaska IHA
2. Cascade IHC
3. Flugnir IHC
4. NEIHC
5. NWIHC
6. Saint Skutla IHC
7. Toppur IHC
8. Klettafjalla IHC
9. Hestafolk

The following regional club has an event pending:

1. Glitfæxa: "Hands-on Introduction to Training with Positive Reinforcement" with Nicki Esdorn, December 13, Walnut Creek, CA

The following regional clubs have not yet announced a clinic or schooling show (remember you must notify ACC Chair and the USIHC calendar 30 days prior to the event to be eligible):

1. CIA
2. Frida IHC
3. Kraftur
4. Sirius

Annual Meeting Update:

The NEIHC is hosting the USIHC Annual Meeting in Boston January 19, 2019 at the Hilton at Logan Airport.

Three Speakers are planned:

Nancy Marie Brown - "Horses in the Sagas"

Common Ground Hoofcare - "Beat and Balance: Shoeing the

Icelandic Horse" Svanhildur Hall - "Setting Clear Breeding

Goals and How to Achieve Them"

Lunch will be provided.

We have a special room rate of \$129/night but you must book before 12/19/18. Please use this link to book your room:

www.bit.ly/USIHC2019

Leslie announced that the Common Ground Hoofcare team will no longer be able to present and reminded everyone to book their rooms for the Annual Meeting. Leslie proposed we consider

connecting future annual meetings to an event such as a sanctioned show. Kari expressed concern that when a meeting is attached to another event, the membership is distracted by everything else going on and not able to focus on the meeting. Leslie suggested that there might be a better attendance by a wider range of members at an event such as a competition, which could provide the BOD with more feedback. Kari suggested that a one-hour talkback rather than a formal annual meeting could be done at large events, so that the board can get feedback from members. The BOD will consider this for future events with a large USIHC membership turnout.

Breeding (Linda Templeton. chair)

Nothing to Report from Breeding.

Education (Alex Dannenmann. chair)

Proposal for US-Instructor license has been Voted on and Approved by the Education Committee.

US Instructor Level 1

Goal

The US Instructor Level 1 is responsible for the basic education, in particular for the beginner and pleasure rider and for the basics of Icelandic horse training and gaited riding.
Graduates will be listed as FEIF Instructor Level 1 on the FEIF website.

Admission requirements

- USIHC membership
- Reaching the age of 18
- Passed test for the US Riding Badge 1 and 2 (textbook) or Knapamerki levels 1, 2 and 3
- Approved video showing riding skills
- Proof of the participation in a first aid course (not older than 2 years)
- During the prior 3 years, candidates must have either:
 - A) Been working with horses for 3 months (over a 12-month period) as an intern for a professional Icelandic horse stable/trainer/instructor (approved by examiners), or
 - B) Show proof of working experience as a full-time instructor/trainer for at

least 6 consecutive months.

In both cases, a statement from the head trainer has to be provided.

- Curriculum vitae with special regard to the equestrian career

Procedure

The candidate has to submit a video of approximately 10 minutes, showing the gaits Walk, Trot, Canter and Tölt.

After reviewing the video, the examiners will decide upon whether the rider's skills fulfill the minimum requirements to participate in the examination.

Examination Preparation

After approval and after fulfilling all requirements, the candidate has the possibility to sign up for the examination within a time period of 2 years. The candidate will receive study material for self-study purposes.

Test Content

Theory:

- A) General knowledge
- B) Riding principles
- C) Teaching principles

Practice:

- D) Gait riding
- E) Dressage riding
- F) Signal riding

Teaching:

- G) Planning and executing of a theory session
- H) Practical instruction regarding tack and riding preparation
- I) Practical teaching

Exam

Theory:

One oral test for each of the subjects a), b) and c).

The final score for Theory is calculated as the average of the individual scores.

Practice:

One practical test for each of the subjects d), e) and f).

The final score for Practice is calculated as the average of the individual scores.

Teaching:

One practical test for each of the subjects g), h) and i).

The final score for Teaching is calculated as the average of the individual scores.

Final score:

The final score of the examination for US Instructor Level 1 is calculated as the average of the individual scores of all test subjects.

Scoring system

Scores 0-10, (in accordance to the sport judges scale), will be given for each section (letter A-I). The candidate has to achieve at least a score of 5 or better to pass the section.

In order to pass the examination and receive a certification, all sections (letter A-I) must be passed.

An unsafe situation that is created by the candidate or an action that could lead to an unsafe situation, results in automatic failure.

Description of the scoring system

- 0 - not shown
- 1 - extremely poor
- 2 - very poor
- 3 - poor
- 4 - in need of improvement
- 5 - passing
- 6 - competent
- 7 - good
- 8 - very good
- 9 - excellent
- 10 - near perfect

Re-examination

The candidate has the possibility to retake each failed section individually within a time period of 2 years of test-failure.

After this 2 year time period, the candidate has to take the entire examination again.

Examination board

Examiners will be appointed by the examination board.
Examiners have to fulfill the following minimum requirements:

- Current sport judges license
- Certified Trainer/Instructor with higher level than level to examine
- Experience in taking examinations

The current examination board to start with is consisting of FEIF International Judges and Trainers Alexandra Dannenmann and Will Covert, in function as FEIF representatives.

Date and Location of Examination

The date and location will be determined individually.

Continuing education requirements and license renewals

Visit <https://www.icelandics.org/Trainers/index> for more info.

Implementing Rules for the Examination of FEIF Instructor Level 1 USA

1. Theory

- a) General knowledge
- b) Riding principles
- c) Teaching principles

One theoretical test for the subjects a) General knowledge, b) Riding principles and c) Teaching principles. The theory test is conducted orally.
Duration of the test: Approx. 15 minutes per subject.

2. Dressage

General notice:

Maximum number of riders at a time: 4

Simple arena figures and transitions with and without stirrups.

A competent announcer is required.

The task can be ridden in this form or changed correspondingly. There is usually no change of horses, but it might be demanded by the examiner in certain cases.

Possible Dressage test:

Entering the arena

L.H. riding in free/unstructured form on the left hand in Walk, full school and circle, approx. 2 rounds. Change of rein

R.H. Circle and full school, approx. 1 round. Change of rein

L.H. Posting Trot in working speed, circle and full school, approx. 2 rounds. Change of rein

R.H. proceeding with posting Trot for approx. 2 rounds, 1 round of Walk, riders spreading out to the circle and riding sitting trot, 2 transitions trot – walk, Walk, full school, 2 halts.

Move off in walk,
Change of rein

L.H. Serpentine on the opposite long side of the examiners, 1-2 times,
Halt, stirrups over the saddle and riding walk without stirrups, riders spreading out to the circles and starting Trot, full school,
Serpentine on the opposite long side of the examiners, 1-2 times,
Changing direction across the whole arena, from ... to ...

R.H. “single file” one after another, inside track, individual canter, taking up stirrups
Change of rein

L.H. same canter exercise on the right hand

Or

R.H. All riders riding at C on the circle, inside track,
2 riders cantering and working in canter on the right hand to their ideas

(circle and full school)

Slowing down to Walk, riding circle at C, inside track

The next riders do the same exercise

Taking up stirrups

Change of rein

L.H. same canter exercise as before

Walk, full school, line up on the center line

Assessment:

The assessment is based on the balance of the rider, riding style, seat and handling of the horse.

The candidates must be able to ride their horses in Walk, Trot and Canter with constant connection to the horse's mouth.

If this is not yet possible sustainably, at least the riding technique of the candidate has to clearly be based on the correct foundations.

3. Gait riding

General notice:

Maximum number of riders: 4

Procedure of the test:

The candidates warming up their horses independently.

R.H. 1. Any speed Tölt, approx. 150 seconds

L.H. 1. Any speed Tölt, approx. 150 seconds

2. Transitions: individually 1-2 transitions Tölt – Walk during the transitions, the rest of the candidates ride Walk

L.H. Slow to medium speed Trot, approx. 150 seconds

L.H. medium Walk

L.H. Slow to medium canter, approx. 150 seconds

R.H. Riding the horse in canter, individually or in the group, approx. 150 seconds

Changing horses:

The riders have 2-3 minutes to get to know the horses. After that, the task above will be repeated. The transitions Tölt – Walk will not be ridden with the unknown horse.

Assessment:

The assessment of the test (not the test process) is in accordance with the Sport Fourgait test V4.

The candidates must be able to ride their horses in Walk, Trot and Canter with constant connection to the horse's mouth.

If this is not yet possible sustainably, at least the riding technique of the candidate has to clearly be based on the correct foundations.

In Tölt, the horses have to be shown in proper head/neck position, respectively according to their confirmation in constant connection and with movable neck.

4. Signal riding

General notice:

The test is conducted in the indoor or riding arena or in a fenced place with the approximate measures of a common riding area.

Possible tasks:

(Changes of tasks are subject to the decision of the examiners)

- Mounting, standing still on a loose rein; moving off on a loose rein
- Holding reins with a rein loop
Riding with loose reins, free walk (rider sits in the saddle, slightly leaning forward)
- Getting into canter on a suitable place on the short side
(canter as well is ridden with a loose or even clearly slack rein, the rider sits in the saddle for the transition into canter. While riding canter, the rider either sits in the saddle by slightly leaning forward or uses the half-seat).
- Slowing down to Trot; taking the reins in both hands, (still loose reins), riding on the circle
- Riding circle to circle (the whip doesn't have to be changed)
- Full school, serpentines around barrels
- Getting into canter on a suitable place on the short side (execution see above, reins can be kept in either one or two hands)
- Coming to a halt in the middle of the long side
- Backing-up for approx. one to two horse lengths (by maintaining clearly loose reins, kept in one or two hands)

- Taking reins in one hand and riding several turns in both directions on preferably narrow circles (the rider may turn his horse towards the inside before he starts)
- Stopping, greeting, leaving the arena on a loose rein in Walk (The rider may take the reins in both hands to stop the horse and to leave the arena)

Assessment:

The assessment of the test is based on the balance of horse and rider; refined riding aids; attentive and sensitive reactions of the horse by relaxed, balanced movements.

Furthermore, riding style, seat and handling of the horse, no continuous driving forward, loose, ideally one-handed use of the reins, giving signals.

5. Teaching

5.1 Planning and executing of a Theory lesson

On the first day of the examination, the candidates draw lots of the subjects for the theory lessons. The subjects must be in reference to the theoretical contents of the instructor course.

Before the candidate conducts the theory lesson, he must submit a written composition in form of a short draft version including learning goals and the methodical approach to the clinician.

Duration of the Theory lesson: Approx. 20 minutes

5.2 Practical instruction

Duration: approx. 10 minutes

Goal: Reassurance of basic instructor knowledge

- Catching horse in the herd, putting a halter on, explaining and correcting
- Leading a horse (Walk, halt, turns), explaining and correcting
- Correct tying of a horse, explaining and correcting
- Adjusting of a bridle, explaining and correcting
- Tacking up, explaining and correcting
- Accident prevention when tightening the girth and adjusting the stirrups, explaining and correcting

- Mounting, explaining and correcting
 - **Grooming the horse, including lifting the hooves and cleaning out, 2 parts:**
 - Preparing the horse for riding (without tacking-up), explaining and correcting
 - Taking care of the horse after the ride including untacking, explaining and correcting

The subject will be drawn by lots right before the test. The candidate should be able to react spontaneously to upcoming difficulties and questions the student might have and should have the basic knowledge internalized.

5.3 Practical teaching

Requirements:

The candidate has to recognize good moments and must be able to teach according to the situation. They also have to give all students the possibility to achieve a learning success.

The teaching goal must be clearly recognizable.

Duration:

Approx. 20 minutes. **Subjects will be drawn by lots at the start of day 1 of the examination.**

Students and horses:

Approx. 3 riders in all subjects, 2 riders for the Tölt instruction. Up to 4 candidates per lesson, 2 candidates per lesson for the Tölt instruction. Students and horses must be adequate to the task.

Students Dressage

The riders should have foundational experience in riding dressage. The horses should be able to master the relevant exercises from the principle.

Students Tölt

The riders should have foundational experience in riding Tölt.

Students Signal riding

The riders should have foundational experience in riding in half-seat.

Dressage

Possible requirements:

- Walk
- Posting Trot
- Riding of school figures in Walk and Trot
- Transitions Walk-Halt
- Walk/Trot transitions
- Sitting Trot
- Walk, Trot (sitting trot) and Canter – without stirrups
- Canter, individually and in the group

Tölt

Possible requirements:

- Loosen up the horses
- Walk on a long rein
- Preparing exercises
- Begin of working on Tölt, individually and in the group
- Working on Tölt in the group
- Transitions Walk-Halt
- Transitions Tölt-Walk

Signal riding

Possible requirements:

- Mounting on a slack rein
- Walk
- Halts from Walk and Trot
- Trot individually and in the group
- Backing-up
- Slalom around cones
- Canter individually and in the group

Will motioned to approve the proposal. Leslie seconded. The motion carried unanimously.

Leisure (Lori Cretney, chair)

Nothing to report from Promotions.

Promotion (Emily Potts & Jess Haynsworth, co-chairs)

Nothing to report from Promotions

Quarterly (Nancy Marie Brown & Nikki Esdorn, co-chairs, Leslie Chambers liaison)

Sport - (Will Covert, chair)

The final Sanctioned Show of 2018 has been completed and once the show report is received the National Ranking for 2018 will be finalized.

Youth (Kevin Draeger, chair)

Nothing to Report from Youth.

OLD BUSINESS

Website

Emily requested the BOD decide which horse the design team should continue to revise for the logo. Leslie motioned for a vote. Will seconded and proceed with a roll-call vote. Leslie, Kevin, Lori, and Will voted for the newest option. Alex voted for the first design. Kari and Emily were neutral. Emily will ask the design team to continue to revise the latest horse.

NEW BUSINESS

Leisure - Lori Cretney

Lori would like to know who will take over the Sea 2 Shining Sea program. The BOD will consider options for filling Lori's seat and appointing a chair for the leisure committee. Kari asked about the participation in the Sea 2 Shining Sea program. There are 13 riders participating as individuals and 7 teams competing for a total of 47 participants.

EXECUTIVE SESSION

The BOD discussed Linda's vacated seat, as well as the open seat to be filled in January. Will motioned to appoint Sherry Hoover to Linda's vacated seat, which ends in December 2019. Leslie seconded the motion. The motion carried unanimously.

Will asked to be removed as Sport Chair, while he is serving as deputy chief judge for the World Championships. The BOD unanimously approved Asta Covert as interim Sport Chair.

**MEETING ADJOURNED AT 9:18PM EST (WILL COVERT)
NEXT MEETING TUESDAY DECEMBER 18th AT 8:00PM EST**

USIHC General Membership Funds

9/30/18		10/31/18
\$ 2,380.64	Checking	\$ 3,062.87
\$ 101,470.36	Money Market	\$ 97,482.10
\$ 10,083.94	CDs	\$ 10,000.00
\$ 113,934.94	subtotal	\$ 110,544.97
\$ (3,681.53)	Youth Fund	\$ (3,691.25)
\$ (4,000.00)	Judge Scholarship Fund	\$ (4,000.00)
\$ (3,727.85)	World Champ. Team Fund	\$ (3,747.27)
\$ 102,525.56	USIHC Unrestricted Membership Funds	\$ 99,106.45
	Blood Profile Funding Refund	\$ (5,000.00)
	Net Decrease from 9/30/18	
	\$3,419.11	
12/31/17 Balance	Net Decrease from 12/31/17	
\$ 109,439.63	-\$15,333.18	

11/08/18

United States Icelandic Horse Congress Inc.
Balance Sheet Standard
 As of October 31, 2018

	<u>Oct 31, '18</u>
ASSETS	
Current Assets	
Checking/Savings	
Associated Checking acct.	3,062.87
Associated Money Market Acct.	97,482.10
Total Checking/Savings	<u>100,544.97</u>
Other Current Assets	
CD ownd by USIHC mature 10/7/19	2,000.00
CD ownd by USIHC mature 10/7/20	2,000.00
CDs for Judge Scholarship Fund	
CD-matures 4/13/20	3,000.00
CD-matures 10/11/21	3,000.00
Total CDs for Judge Scholarship ...	<u>6,000.00</u>
Total Other Current Assets	<u>10,000.00</u>
Total Current Assets	110,544.97
Other Assets	
Blood Profile Funding Refund	-5,000.00
Total Other Assets	<u>-5,000.00</u>
TOTAL ASSETS	<u>105,544.97</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Unexpended Judge Schlshp. Fund	4,000.00
Unexpended World Champshp F...	3,747.27
Unexpended Youth Funds	3,691.25
Total Other Current Liabilities	<u>11,438.52</u>
Total Current Liabilities	<u>11,438.52</u>
Total Liabilities	11,438.52
Equity	
Opening Bal Equity	96,926.56
Retained Earnings	12,513.07
Net Income	-15,333.18
Total Equity	<u>94,106.45</u>
TOTAL LIABILITIES & EQUITY	<u>105,544.97</u>

United States Icelandic Horse Congress Inc.
Income & Expense Report
October 2018

Income		Expense	
Breeding Committee Income			
Evaluation-FEIF fees	100.00		
Competition Inc.			
Sanction Competition fee	75.00		
Interest Income	27.63	Membership Related Expenses	
Membership Related Income		Administration	
Farm Listing	106.81	Mbshp. Postage	30.00
Membership Dues		Office/Supplies Exp.	33.00
Family Memberships	376.86	Tax. Prep. Services	375.00
Individual Memberships	911.19	Total Administration	438.00
Total Membership Dues	1,288.05	Quarterly Expenses	
Quarterly Inc.		Graphics	1,000.00
Quarterly Adv. Inc.	217.87	Postage for Quarterly	482.37
Total Membership Related Income	1,612.73	Quarterly Printing	2,410.66
		Total Quarterly Expenses	3,893.03
		Toll Free line	15.05
		Website	16.95
		Total Membership Related Expenses	4,363.03
		Promotional Exp.	
		Promotion Material Printing exp	126.88
		Promotional postage expenses	24.29
		Total Promotional Exp.	151.17
		Regional Club Clinic exp	500.00
Registry Income		Registry Expenses	
Late Stallion Report fees	97.10	Clerical for registry	261.00
Registration fees	147.22	Printing & reproduction-Regist.	229.97
Transfer fees	89.26	Registry Office supplies	62.88
Total Registry Income	333.58	Total Registry Expenses	553.85
Total Income	2,148.94	Total Expense	5,568.05

Net Income (Loss): -3,419.11

United States Icelandic Horse Congress Inc.
Income & Expense Report
January through October 2018
Page 1

Income		Expense	
Breeding Committee Income		Breeding Committee Exp.	
Evaluation-FEIF fees	475.00	Breeding Comm. Equipment Exp.	782.91
Breeding Committee Income - Other	40.00	Breeding Committee Exp. - Other	500.00
Total Breeding Committee Income	515.00	Total Breeding Committee Exp.	1,282.91
Competition Inc.		Competition Comm. Expense	
Sanction Competition fee	600.00	National Ranking Award Expense	629.73
		World Championship Expenses	
		WC 2017 Holland Exp.	10.31
		Competition Comm. Expense - Other	287.86
		Total Competition Comm. Expense	927.90
Education-Riding Badge		Education Seminar exp.	
Riding Badge Inc.	215.04	Judging Seminar exp.	
		2018 Sport Judge Seminar	439.57
		FEIF Conference exp.	
		FEIF 2018 Conference exp.	1,234.54
		FEIF Conf. Airfare exp.	2,400.00
		Total FEIF Conference exp.	3,634.54
Interest Income	182.70	Funding Programs	
		Flagship Funding exp.	
		Flagship Event - Evaluation	1,992.00
		Flagship Event - Sanction Show	2,750.00
		Total Flagship Funding exp.	4,742.00
Leisure Committee Income		Leisure Committee Expense	
S2SS income	26.00	S2SS 2018/19 program expenses	460.54
		S2SS 2017/18 program expense	1,721.73
		Total Leisure Committee Expense	2,182.27
Membership Related Income		Membership Related Expenses	
Farm Listing	2,789.22	Administration	
Membership Dues		Mbshp. Postage	122.32
Family Memberships	5,829.13	Office/Supplies Exp.	36.49
Individual Memberships	13,668.92	Tax. Prep. Services	375.00
Youth membership	403.64	Total Administration	533.81
Total Membership Dues	19,901.69	Annual Meeting Exp.	
		2019 Boston Annual Meeting exp.	2,000.00
		2018 Denver Annual Mtg. exp.	2,307.32
		Total Annual Meeting Exp.	4,307.32

United States Icelandic Horse Congress Inc.
Income & Expense Report
January through October 2018
Page 2

<u>Income</u>		<u>Expense</u>	
		FEIF related expenses	
		FEIF Mbshp fees	2,635.14
		Insurance	715.00
		Quarterly Expenses	
Quarterly Inc.		Graphics	3,000.00
Quarterly Adv. Inc.	5,009.05	Postage for Quarterly	1,440.06
Quarterly back issue sales	20.00	Quarterly Printing	7,241.49
Total Quarterly Inc.	5,029.05	Total Quarterly Expenses	11,681.55
		Toll Free line	133.70
		Website	6,817.80
		WorldFengur Exp.	1,872.64
Total Membership Related Income	27,719.96	Total Membership Related Expenses	28,696.96
		Promotional Exp.	
		Ambassador award	285.00
Other Income	-0.30	Promotion Material Printing exp	381.13
		Promotional Advertising	1,505.01
		Promotional postage expenses	103.53
		RC Co-op promo exp.	590.00
		Promotional Exp. - Other	213.77
		Total Promotional Exp.	3,078.44
		Regional Club Clinic exp	2,250.00
		Registry Expenses	
Registry Income		Clerical for registry	2,463.00
Duplicate Registration fees	150.00	Printing & reproduction-Regist.	229.97
Late Stallion Report fees	888.10	Reg. WorldFengur Sbscrptn exp.	141.57
Registration fees	2,967.02	Registry Office supplies	156.36
Transfer fees	1,938.36	Registry Postage	368.61
Total Registry Income	5,943.48	Total Registry Expenses	3,359.51
		Youth Committee Exp.	
USIHC Non-Member fees	420.48	Spaeri Award	150.00
		FEIF Youth Cup Exp.	
Youth Committee Inc.		2018 FEIF Youth Cup Exp.	811.44
Youth Cup Tryout Fees	600.00	Total Youth Committee Exp.	961.44
Total Income	36,222.36	Total Expense	51,555.54

Net Income (Loss): -15,333.18