

USIHC - BOD 12/15/09 MEETING MINUTES

Board Members:

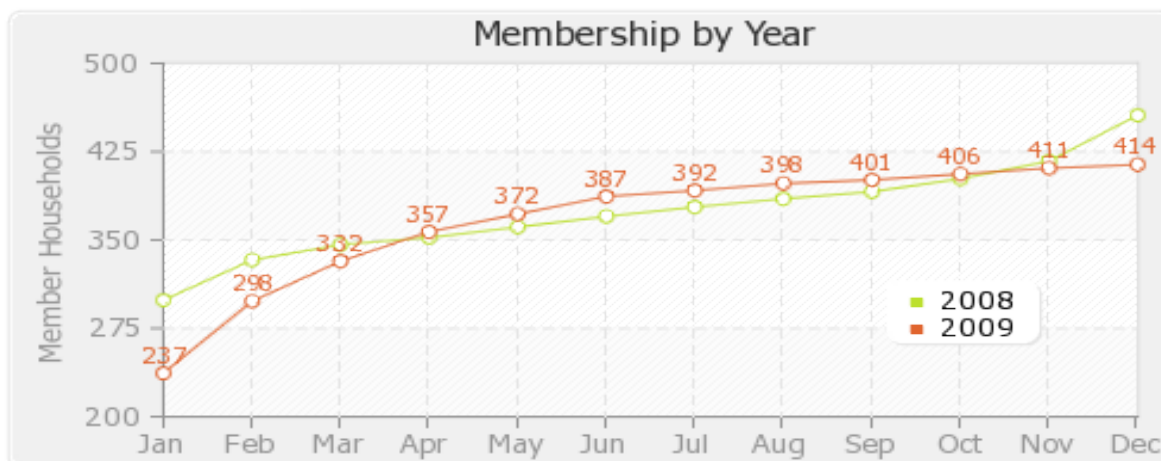
Present: Doug Smith, Kari Pietsch-Wangard, Ásta Covert (left call early), Kathy Lockerbie, Bernie Willis, Susan Peters.

Excused: Cindy Wescott.

Observers: Dawn Shaw, Juli Cole, Katrin Sheehan

Meeting Called to Order at 9:04PM (Eastern)

Secretary's Report (Doug Smith)



Membership figures as of 12/07/09.

The policies document on the website was updated to reflect the “members not in good standing” changes from last month.

The Annual Meeting / Youth / Renewal Reminder mailing is complete.

The remaining outstanding proposals have been removed from the website and attached to this document.

Treasurer's Report (Kari Pietsch-Wangard)

Checking Account balance as of 11/30/09:	\$5,816.91
Money Market account balance (includes Youth fund) as of 10/31/09:	<u>\$95,544.03</u>
Combined cash balances:	\$101,360.94

See attached financial statements.

Two of the four candidate “members not in good standing” have settled their debts with the Congress in response to Kari's letter.

Kari has purchased the tickets and overnight accommodation in Boston (as a package) for the presenters for the seminar to be held in conjunction with the Annual Meeting. This accounts for approximately \$1,500 of the \$2,000 budget approved for the seminar. An additional seminar related expense has been identified. There will be a \$160 audio/visual charge for the hotel to provide a screen, cabling, and technical support for the projector to be used in the meeting and seminar.

MOTION (Kari Pietsch-Wangard): The Board authorize the expenditure of \$160 for audio/visual equipment support at the Annual Meeting and accompanying seminar.

SECOND (Doug Smith)

VOTE:

For: Doug Smith, Kari Pietsch-Wangard, Ásta Covert, Kathy Lockerbie, Bernie Willis,
Susan Peters

Against: None

Abstain: None

Registrar's Report (Ásta Covert)

No report received.

Standing Committee Reports

Breeding (Katrin Sheehan, Doug Smith liaison)

No report received.

Competition (Will Covert, Ásta Covert liaison)

The competition season is over. The final shows of the year have been approved and the 2009 National Ranking is ready for the awards dinner at the Annual Meeting.

Constitutional Review (Kari Pietsch-Wangard)

No report received.

Education (Alexandra Pregitzer, Bernie Willis liaison)

1. FEIF trainer seminars

The guidelines have been added to the USIHC web site and the education committee is working on some of the details.

2. Translation of German trainer C materials for US FEIF level 1 courses

I forwarded the board's request (will IPZV be willing to give part of money possibly made thru selling the English translation to third party countries to the USIHC?) I have not yet received the written agreement Thomas Schiller had announced.

3. USIHC intern judges

USIHC intern judges need to proof that they are up to date with their currencies. For this purpose, we developed a form which is available online.

I have received very few forms and reminded all intern judges to submit their forms and offered an easy way (usually requires judges and organizers signature but offered to accept forms without that for 2009). I sent out 3 emails within the past 2 months asking for forms before Nov 30th to be submitted and only heard back from 5 intern judges out of 16.

Another reminder was sent out this week asking for forms to be submitted before Dec 31st.

I am asking the board for permission to de-activate the current status of any intern judge not getting back to me with their information by that date as I see it as part of a USIHC certified intern judges responsibility to proof their status. If the board agrees, I would notify intern judges now that not providing proof of being current will result in de-activation of their status.

Midterm we may have to think this program over and either relax the currencies or skip them completely or have higher demands.

MOTION (Kari Pietsch-Wangard): The Board authorizes Alex Pregitzer, Education Committee Chair, to deactivate the current status of any intern judge who does not meet the currency requirements by December 31, 2009.

SECOND (Doug Smith)

VOTE:

For: Doug Smith, Kari Pietsch-Wangard, Ásta Covert, Kathy Lockerbie, Bernie Willis

Against: Susan Peters

Abstain: None

Pleasure Riding (Karen Olson-Fields)

Karen has agreed to continue to serve as the PRP Chair. She requests the Board assign a liaison.

Promotion (Cindy Wescott)

In the process of working with Curt Pierce to share a booth with him at the PA World Horse Expo will have representation from Knutur and Juli. USIHC stickers will go out with the Annual meeting notice.

Regional Clubs (Barb Riva, Doug Smith liaison)

The Regional Club Committee would like to request permission to streamline the Regional Club Renewal process. In the past with the distance between individual members of regional club, it had been difficult to obtain the five signatures of Congress members that were required to renew the club. Doug Smith has devised an automated system that will send a renewal letter to each Regional Club representative. That person can verify three of names on the list to be both Regional Club members and USIHC members as well. Our committee feels this process will be much easier and quicker to process then in years past. Please see our attached sample letter.

Quarterly (Judy Strehler, Bernie Willis liaison)

No report received.

Web (Doug Smith)

The renewal process changes have been implemented including the fast renewal based on the code supplied to each member on the renewal reminder notice. Changes have also been put in place to support the “members not in good standing.”

The Proposal Tracking pages have been decommissioned. The source code is archived in case the decision is taken to revive the tool in the future.

Youth (Susan Peters)

The Youth Advisory Board is up to six members and has met twice. The Advisory Board requested that Susan, as their liaison, inform the Board of a planned request to reduce the minimum age to compete in pace events in the US from 16 to 14. The Advisory Board is formalizing their proposal. The Board requested their proposal be shared with the Sport Committee before it is presented to the Board for consideration.

The Youth Committee is working on the design of the guidelines for dispersing monies from the Youth Fund. The Committee has established a task force to consider a National Youth Camp in 2011 and a National Youth Cup for 2012.

Kari, as Treasurer, requests formal direction from the Youth Committee to designate the profit from the 2009 Youth Camp as part of the Youth Fund. Kari respectfully requests the Committee's response by the end of the year to facilitate closing the books for 2009.

The Youth Committee is actively soliciting donations for the silent auction at the Annual Meeting to benefit the Youth Fund.

Old Business

- Email Voting
 - The content of the Annual Meeting / Youth Letter / Renewal Reminder mailing was approved by the Board.
- Outstanding Proposals
 - Establishment of Youth Fund
The fund has been established. The Youth Committee is tasked to prepare a draft policy for disbursing the funds.
 - Icelandic Horse Internship Program
Facilitate transition of individuals with formal training in a non-Icelandic equine discipline to the Icelandic Horse world. Currently in committee discussion.
 - USIHC Intern/National Breeding Judge
Establish a program similar to the Intern Sport Judging program for Breeding Judges. Barbara Frische will design a program and present it to the Breeding Committee in 2010.
- P-1 Visa Letter Request (Susan Peters)
Susan reports there has been no further activity with regard to this matter and considers the issue closed until such time as the attorney provides details of the applicant's competition history.
- “Members Not In Good Standing” applicability with regard to businesses and households (Doug)

MOTION (Doug Smith): The Board considers all persons associated with a membership to be “not in good standing” if at least one person meets the “not in good standing” criteria approved in the November 2009 meeting. Further, if a business meets the “not in good standing” criteria, all persons associated with all memberships held by the owners of said business are “not in good standing.”

SECOND (Kathy Lockerbie)

VOTE:

For: Doug Smith, Kari Pietsch-Wangard, Ásta Covert, Kathy Lockerbie, Bernie Willis, Susan Peters

Against: None

Abstain: None

MOTION (Kari Pietsch-Wangard): The Board instructs the Secretary to silently remove any persons designated as “not in good standing” from the roster of active members on the website and any committees on which they serve. The only public indication of a member's standing shall be his inclusion on the member roster on the website.

SECOND (Kathy Lockerbie)

VOTE:

For: Doug Smith, Kari Pietsch-Wangard, Ásta Covert, Kathy Lockerbie, Bernie Willis, Susan Peters

Against: None

Abstain: None

New Business

- Regional Clubs Renewal Process (Barb / Doug)

The committee recommends the following changes to the renewal process: (1) Replace the current form which requires original signatures from persons who are members of both the club and Congress with the attached sample. Forms like the sample are generated by the membership database. All pre-printed names are confirmed Congress members and are self-declared club members. The club officer completing the form confirms the club membership, which provides a check-and-balance system to make sure the membership requirement is satisfied without requiring the processing of an excessive number of forms. (2) Reduce the required number of persons who must be club and Congress members from five to three.

MOTION (Doug Smith): The Board approve the use of the new procedure for renewing Regional Club standing including the “five household” requirement.

SECOND (Kari Pietsch-Wangard)

VOTE:

For: Doug Smith, Kari Pietsch-Wangard, Ásta Covert, Kathy Lockerbie, Bernie Willis, Susan Peters

Against: None

Abstain: None

MOTION (Kathy Lockerbie): The Board reduce the number of households required to establish or renew a Regional Club from five to three.

SECOND (Susan Peters)

VOTE:

For: Kathy Lockerbie, Bernie Willis, Susan Peters

Against: Doug Smith, Kari Pietsch-Wangard, Ásta Covert

Abstain: None

As there was no majority, the Board instructs the Secretary to include this item on the agenda for the January meeting for the next Board to consider. Further, Doug is instructed to prepare the approved renewal process but not send the notices until the Board has met in January.

- Members have expressed interest in purchasing a DVD of the seminar presentations. Bernie is to contact Systa and see if she would grant permission for the taping and sale of the video. If this is a possibility, someone will need to make arrangements to tape seminar.
- Kathy presented a formal request from Andrea Barber for each member of the Board to contact her with their reasons for being members of the USIHC. She will include this information in an article she is writing for the *Quarterly*.

- Changes to the currency requirements for Intern Sports Judges (Alex)
See attached proposed changes.

MOTION (Bernie Willis): The Board approve the changes as presented.

SECOND (Kari Pietsch-Wangard)

VOTE:

For: Doug Smith, Kari Pietsch-Wangard, Ásta Covert, Kathy Lockerbie, Bernie Willis,
Susan Peters

Against: None

Abstain: None

- Youth Cup application fee and deadlines (Susan)

MOTION (Susan Peters): The Board approve an increase of the Youth Cup application fee to \$100 to cover the costs associated with three judges to evaluating the video submissions. Any excess funds are to be allocated to the 2010 Youth Cup Fund. The submission deadline for the Youth Cup application packets shall be February 15, 2010. The results and team shall be announced no later than March 15, 2010.

SECOND (Ásta Covert)

VOTE:

For: Doug Smith, Kari Pietsch-Wangard, Ásta Covert, Kathy Lockerbie, Bernie Willis,
Susan Peters

Against: None

Abstain: None

Executive Session (Began at 10:27PM Eastern)

- Katrin Sheehan

MOTION (Kari Pietsch-Wangard): The Board welcomes Katrin Sheehan back to the Board to assume Karen Olson's vacant seat. Katrin's term will expire in 2010.

SECOND (Kathy Lockerbie)

VOTE:

For: Kari Pietsch-Wangard, Ásta Covert, Kathy Lockerbie, Bernie Willis, Susan Peters

Against: None

Abstain: Doug Smith

- Recognition Awards

MOTION (Susan Peters): The Board form an ad hoc committee consisting of Susan Peters (Chair), Kari Pietsch-Wangard, and Kathy Lockerbie to make recommendations to the Board regarding individuals to be honored with service awards.

SECOND (Kathy Lockerbie)

VOTE:

For: Doug Smith, Kari Pietsch-Wangard, Kathy Lockerbie, Bernie Willis, Susan Peters

Against: None

Absent: Ásta Covert

Meeting Adjourned at 11:15PM (Eastern)

Proposed Changes of Wording Sports Judges Education on the Web Site:

The education committee proposes changes in wording to parts of the existing web site information on currencies for intern judges: <http://www.icelandics.org/Education/judgeprogram.pdf>

Please note the following text is only part of the document. Therefore, some of the references do not make sense unless you read all of it.

Text to be added appears in *red, italicized type*.

During the three calendar years after becoming an intern sport judge and during *each three year period afterwards, the intern must team judge:* (see definition of team judge below)

1. Two sanctioned *sport* events in the US, or Europe including Iceland. (see definition of sanctioned event below)
2. Participate in one of the following activities
 - a. Scribe at a sanctioned *sport* event in the United States
 - b. Judge a non-sanctioned *sport* event or schooling show
 - c. Attend two days of judging practice at a Sport Judge Seminar *in any of the FEIF member countries*.

If an intern is unable to participate in the two steps outlined above during the three calendar years following their initial seminar they must attend *a minimum of two days at a sports judging seminar and pass the exam* to reactivate their status as intern sport judges.

Options for sports judging seminars include those offered in the US for the certification of USIHC intern judges as well as the equivalent offered in Canada for the certification of Canadian National Sports Judges.

Definition of “3 Calendar Years”:

USIHC intern judges have the remainder of the year in which the exam was taken plus 24 months to full fill *currencies. After that initial time frame, currencies must be full filled within 3 calendar years.*

Definitions of “Sanctioned Event”:

For the purposes of this training program a sanctioned event is an *sport* event in the US or Europe including Iceland that is judged by at least one FEIF International Judge. This excludes events in Europe and Iceland that are judged by club, country or national judges only.

Sample Regional Club Renewal Form / Letter (PROPOSED)

You are receiving this email because you are listed as the contact person for the Kraftur US Icelandic Horse Congress regional club. If you are not the contact person, please reply to the Chair of the Regional Clubs committee, Barbara A. Riva, at regionalclubs@icelandics.org.

The USIHC has adopted a streamlined approach to renewing regional clubs. The new procedure simply requires that you or an officer of the club print this email, complete the spaces below, and return the signed form. Completed forms may be scanned and emailed to regionalclubs@icelandics.org or sent via US Mail to:

USIHC Regional Clubs
c/o Barbara A. Riva
S75 W35621 Wilton Rd.
Eagle WI 53119

Step 1

Please indicate at least three of the following people who are members of your club. If you cannot confirm at least three names, you should obtain signatures from other members of your club who also are members of the USIHC to show a total of at least three USIHC members from separate households. Any additional signatures should be made on copies of the attached form.

Active Club Member?	Name
	Heidi Benson
	Laura Benson
	Henriette Bruun
	Lin M. Campbell
	Annette Coulon
	Jennifer Denning
	Gabriele Meyer
	Laurie Prestine
	Doug Smith
	Pia Tucker
	Morgan K. Venable

Step 2

Have your club by-laws changed in the past year? If so, please include a copy of the revised by-laws with this form.

Step 3

Please provide the contact information for the person in your club that the Congress Youth Committee Chair should contact regarding youth events.

Youth coordinator's name:	
Email:	
Phone number:	

Step 4

Please print and sign your name in the spaces provided. By signing this form you affirm the **Kraftur** regional club is still an active club that supports the mission of the United States Icelandic Horse Congress.

Signature:	
Printed name:	
Club Office:	
Date:	

Kraftur Renewal 2009

USIHC
Balance Sheet
As of November 30, 2009

ASSETS

Current Assets

Checking/Savings

Associated Checking acct. 5,816.91

Associated Money Market Acct. 95,544.03

Total Checking/Savings 101,360.94

Other Current Assets

CDs for Judge Scholarship Fund

1 yr CD-#2201262884 1,020.44

2 yr CD-#2201262991 2,043.93

4 yr CD-#2201263072 7,188.65

Total CDs for Judge Scholarship Fund 10,253.02

Total Other Current Assets 10,253.02

Total Current Assets 111,613.96

TOTAL ASSETS 111,613.96

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2010 Youth Cup Fund-unexpended 710.00

Unexpended Judge Schlshp. Fund 10,000.00

Unexpended Youth Funds 2,320.08

Total Other Current Liabilities 13,030.08

Total Current Liabilities 13,030.08

Total Liabilities 13,030.08

Equity

Opening Bal Equity 96,926.56

Retained Earnings -4,559.35

Net Income 6,216.67

Total Equity 98,583.88

TOTAL LIABILITIES & EQUITY 111,613.96

USIHC
Income / Expense Report
November 2009

Income		Expense	
Evaluation-FEIF fees	150.00		
Interest Income	22.77		
Membership Related Income		Membership Related Expenses	
Farm Listing		Administration	
2010 Farm Listing	213.62	Mbshp. Postage	12.96
Total Farm Listing	213.62	Total Administration	12.96
Membership Dues			
2009 Membership dues			
09 Individual Memberships	175.17		
Total 2009 Membership dues	175.17		
2010 Membership dues			
2010 Family Membership	314.05		
2010 Individual Membership	266.78		
Total 2010 Membership dues	580.83		
Total Membership Dues	756.00		
Quarterly Inc.			
Quarterly Adv. Inc.	200.00		
Total Quarterly Inc.	200.00		
Website Inc.			
Website Ad Inc.	378.13		
Total Website Inc.	378.13		
Total Membership Related Income	1,547.75	Total Membership Related Expenses	12.96
Pleasure Rider Program Inc.		Promotional Exp.	
2010 PRP Mbshp. Inc.	30.00	Promotional Advertising	350.00
Total Pleasure Rider Program Inc.	30.00	Total Promotional Exp.	350.00
Registry Income		Registry Acct. Expense	
Late Stallion Report fees	200.00	Clerical for registry	318.00
Registration fees	480.00	Reg. Office supplies	6.84
Transfer fees	179.26	Registry Postage	40.00
Total Registry Income	859.26	Total Registry Acct. Expense	364.84
USIHC Non-Member fees	610.00		
USIHC Non-registration fees	50.00		
Total Income	3,269.78	Total Expense	727.80
Net Income		2,541.98	

USIHC
Income / Expense Report
January through November 2009

Income		Expense	
09 FEIF Youth Camp Income	26,540.00	09 FEIF Youth Camp Exp.	22,700.36
		Competition Comm. Expense	
		Competition Judge Fee	1,000.00
		National Ranking Award Expense	1,134.95
		Competition Comm. Expense - Other	139.29
		Total Competition Comm. Expense	2,274.24
Education Seminar Inc.		Education Seminar exp.	
09 VT Chiropractic Seminar Inc.	490.00	09 VT Chiropractic Seminar Exp.	500.00
Judging Seminar Inc.		09 VT Judge seminar	2,104.92
09 VT Judge Seminar Inc.	1,995.00	Education Seminar exp. - Other	19.31
Total Judging Seminar Inc.	1,995.00	Total Education Seminar exp.	2,624.23
Education Seminar Inc. - Other	0.00		
Total Education Seminar Inc.	2,485.00		
Evaluation-FEIF fees	570.00	Elwell Breeding Award	216.66
Interest Income	477.45	FEIF Evaluation fees	383.99
Membership Related Income		Membership Related Expenses	
Annual Meeting Dinner Inc.	1,260.00	Annual Meeting Exp.	
Farm Listing		09 Annual Meeting	
09 Farm Listing	2,695.47	09 Annual Meeting Dinner Exp.	1,388.57
2010 Farm Listing	213.62	09 Annual Meeting Printing	156.42
Total Farm Listing	2,909.09	09 Annual Meeting Room Exp.	788.18
FEIF Conf. Reimbsmt.	3,581.50	09 Speaker Hotel exp.	98.46
Membership Dues		Total 09 Annual Meeting	2,431.63
2009 Membership dues		Total Annual Meeting Exp.	2,431.63
09 Family Memberships	4,455.81	Administration	
09 Individual Memberships	9,239.80	BOD Meeting exp.	240.00
09 Youth Memberships	172.36	Conference Calls	199.08
Total 2009 Membership dues	13,867.97	Government fee	395.00
2010 Membership dues		Mbshp. Postage	252.11
2010 Family Membership	377.17	Memorials	61.33
2010 Individual Membership	400.17	Office Exp.	41.12
Total 2010 Membership dues	777.34	Tax. Prep. Services	375.00
2011 Individual Membership dues		Administration - Other	25.00
2011 Individual Membership	45.00	Total Administration	1,588.64
Total 2011 Individual Membership dues	45.00	Election exp.	-11.76
International fees		FEIF related expenses	
09 International fee	0.45	FEIF Conf. exp.	4,190.96
2010 International Fee	15.00	FEIF Mbshp fees	1,515.40
2011 International fee	15.00	Wire fees for FEIF pmts.	40.00
Total International fees	30.45	Total FEIF related expenses	5,746.36
Total Membership Dues	14,720.76	Insurance	681.00
Quarterly Inc.		Quarterly Expenses	
Quarterly Adv. Inc.	2,870.04	Graphics	3,000.00
Quarterly back issue sales	70.52	postage for Quarterly	1,395.07
Total Quarterly Inc.	2,940.56	Quarterly Printing	4,040.37
		Total Quarterly Expenses	8,435.44

<u>Income</u>		<u>Expense</u>	
		Service fees	
		Bank Fees	
		Returned check fees	0.00
		Bank Fees - Other	-7.00
Website Inc.		Total Bank Fees	-7.00
Website Ad Inc.	1,504.98	Total Service fees	-7.00
Total Website Inc.	1,504.98	Website Exp.	552.00
		WorldFengur Exp.	593.91
Total Membership Related Income	26,916.89	Total Membership Related Expenses	20,010.22
Pleasure Rider Program Inc.		Pleasure Rider Program Exp.	
09 PRP Mbshp. Inc.	781.57	08 PRP Award expense	856.21
2010 PRP Mbshp. Inc.	104.57	Total Pleasure Rider Program Exp.	856.21
Total Pleasure Rider Program Inc.	886.14		
		Promotional Exp.	
		Display booth shipping	191.33
		Equine Affair Exp.	744.00
		Other Promotional expenses	1,352.76
Promotional Income		Promotion Material Printing exp	2,498.35
Brochure Inc.	172.98	Promotional Advertising	850.00
Total Promotional Income	172.98	Total Promotional Exp.	5,636.44
		Registry Acct. Expense	
Registry Income		Clerical for registry	4,382.00
Duplicate Registration fees	750.00	Printing & reproduction-Regist.	110.82
Late Stallion Report fees	2,293.90	Reg. Office supplies	47.96
Registration fees	7,000.16	Reg. WorldFengur Sbscrptn exp.	139.06
Transfer fees	2,377.91	Registry Postage	413.23
Total Registry Income	12,421.97	Total Registry Acct. Expense	5,093.07
USIHC Non-Member fees	1,264.28		
USIHC Non-registration fees	350.00	WC Team Tryout Expenses	
		WC 09 Tryout expense	3,959.22
WC 09 Team Tryout Income	3,110.00	Total WC Team Tryout Expenses	3,959.22
		World Championship Expenses	
		WC 09 Switzerland exp.	5,170.08
		Total World Championship Expenses	5,170.08
		Youth Exp.	
		Youth Camp	
		Youth Camp Postage	53.32
		Total Youth Camp	53.32
		Total Youth Exp.	53.32
Total Income	75,194.71	Total Expense	68,978.04
Total Profit (Loss)		6,216.67	