

# **USIHC – Board Of Directors 12/16/10 MEETING MINUTES**

## **Board Members:**

**Present:** Doug Smith, Kari Pietsch-Wangard, Cindy Wescott,  
Ásta Covert, Kathy Lockerbie, Katrin Sheehan (9:14)

**Excused:** Sam Castleman, Sara Lyter, Anne Elwell,

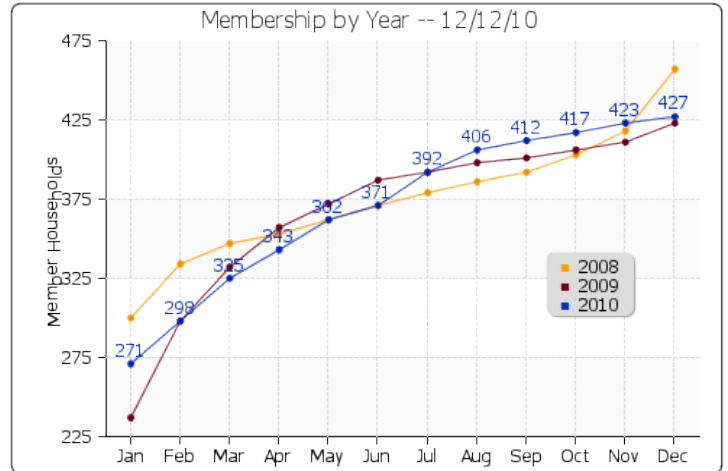
**Observers:** Juli Cole, Sverrir Bjartmarz

**Meeting Called to Order by Doug Smith 9:09 PM (Eastern)**

## **Secretary's Report (Doug Smith)**

The annual meeting notice was prepared and emailed or US Mailed according to member preference on November 19<sup>th</sup>. The cost of this mailing including printing, stationery, postage and labor came to about \$275.

As evidenced by the membership graph, our membership remains constant with last year's.



## **Treasurer's Report (Kari Pietsch-Wangard)**

Checking Account balance as of 11/30/10: \$8,174.69

Money Market account balance as of 11/30/10: \$105,914.07

Combined cash balances: \$114,088.76

*See attached financial statements covering October and November.*

## **Registrar's Report (Ásta Covert)**

No report received.

## **Standing Committee Reports**

### **Breeding (Katrin Sheehan)**

No report received.

### **Competition (Will Covert, Ásta Covert liaison)**

No report received.

### **Constitutional Review (Kari Pietsch-Wangard)**

No report received.

### **Education (Alexandra Pregitzer, Sara Lyter liaison)**

See Attached.

### **Membership (Kathy Lockerbie)**

No report received.

### **Pleasure Riding (Karen Olson-Fields, Kathy Lockerbie liaison)**

Ellen Wilson has expressed interest in taking over as PRP Committee Chair. Ellen is an avid Pleasure Rider, PRP award winner and has written articles about pleasure riding. She is a FIRC member. Ellen is also a volunteer Mounted Ranger for the Wharton State Forest service. Ellen is enthusiastic about the PRP Chairmanship. The transition to the new chair would follow the close of the 2010 PRP.

### **Promotion (Cindy Wescott)**

Nothing to report.

### **Regional Clubs (Barb Riva, Cindy Wescott liaison)**

Lori Gillespie of the Texas Tolter Club has volunteered to take over the chairmanship of the Regional Club Committee. She will take over once all the regional clubs have renewed for 2011.

### **Quarterly (Judy Strehler, Anne Elwell liaison)**

No report received.

### **Web (Doug Smith)**

The web committee is working on a major re-design of the website. If all goes according to plan it will be unveiled at the annual meeting.

### **Youth (Sam Castleman)**

No report received.

## **Old Business**

- USIHC Procedures for Breeding Evaluations (Revised Forms) [Katrin Sheehan]

MOTION: [ Doug Smith ] – The Board approve the revised forms with three minor corrections: (1) Page 1 of the *Checklist*, Line 18, change word from "**Arbitrary**" to "**Arbitration**"; (2) Page 2 of the *Sign Up Form*: "FEIF Registration Fee (Must be paid or each **Full Evaluation** horse)"; (3) Page 2 of the *Sign Up Form*, last portion shown in bold type: "...a copy of the original Certificate of Origin (if horse is from Iceland) must be received by the **organizer** by ...". Unanimously approved.

- Young Horse Evaluation Procedures [Katrin Sheehan]  
Reset for January at the request of the Breeding Committee.
- Registry Rule Revisions [Katrin Sheehan]  
See attached PDF for the proposed changes.  
Withdrawn by the Breeding Committee pending an evaluation of the need for these revisions given this year's revisions to the registration forms.

## **New Business**

- Pleasure Rider & Regional Club Committee Chairs [Doug Smith]

MOTION: [ Doug Smith ] – The Board accept both nominated committee chairs (Lori Gillespie / Regional Clubs and Ellen Wilson / Pleasure Riding). Unanimously approved.

- California Equine Affaire Sponsorship [Cindy Wescott]  
No clear support for the idea. Cindy is actively seeking West coast promotion opportunities.

- Sanction for USIHC Seminar “Conformation and its Correlation in Riding and Training” April 16 & 17, 2011. [Alex Pregitzer]  
Reset for January – The Board needs more information from the Education Committee.
- Allow any USIHC member to seek letter of recommendation from a FEIF International Sports Judge to attend the FEIF Judging Seminar regardless of standing as a US Intern Judge. [Alex Pregitzer]  
Reset for January – Lack of quorum due to abstaining members (Doug and Katrin).
- Introductory copy of *Quarterly* for horse buyers who are not members.

MOTION: [ Doug Smith ] – The Board instructs the Website Committee to accept complimentary issue requests from members for the benefit of horse buyers who are not current Congress members. The Promotion Committee will author a cover letter to be included. Gayle Smith will handle the processing of these requests in conjunction with the task of mailing new member “welcome” packets. Unanimously approved.

- Approval to reimburse Cindy Westcott \$62.63 for table rental at Equine Affaire.

MOTION: [ Kari Pietsch-Wangard ] – The Board authorize payment of this rental expense. Unanimously approved with Cindy Wescott abstaining.

**Meeting Adjourned 9:56 (Eastern)**

**Next Meeting January 14, 2010 (7:00) at the Riverfront New Orleans Hotel.**

12/05/10

# USIHC

## Balance Sheet Standard

As of November 30, 2010

	Nov 30, '10
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Associated Checking acct.	8,174.69
Associated Money Market Acct.	105,914.07
Total Checking/Savings	114,088.76
Other Current Assets	
CDs for Judge Scholarship Fund	
1 yr CD-#2201262884	1,000.00
2 yr CD-#2201262991	2,000.00
4 yr CD-#2201263072	7,382.51
Total CDs for Judge Scholarship Fund	10,382.51
Total Other Current Assets	10,382.51
Total Current Assets	124,471.27
<b>TOTAL ASSETS</b>	<b>124,471.27</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Unexpended 2011 WC Fund	325.11
Unexpended Judge Schlshp. Fund	10,000.00
Unexpended Youth Funds	3,732.10
Total Other Current Liabilities	14,057.21
Total Current Liabilities	14,057.21
Total Liabilities	14,057.21
Equity	
Opening Bal Equity	96,926.56
Retained Earnings	8,095.73
Net Income	5,391.77
Total Equity	110,414.06
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>124,471.27</b>

**USIHC**  
**Income and Expense Report**  
**October through November 2010**

<b>Income</b>		<b>Expense</b>	
Education Seminar Inc.			
2010 KY Seminar Inc.	275.00		
Total Education Seminar Inc.	275.00		
Interest Income	70.77		
 Membership Related Income		 Membership Related Expenses	
Farm Listing			
2011 Farm listing	214.38	Annual Meeting Exp.	
Total Farm Listing	214.38	2011 Annual Meeting	
		2011 Annual Meeting Notice	275.85
Membership Dues		Total 2011 Annual Meeting	275.85
2010 Membership dues		Total Annual Meeting Exp.	275.85
2010 Family Membership	127.81		
2010 Individual Membership	305.34	Election exp.	305.24
Total 2010 Membership dues	433.15		
2011 Membership Dues			
2011 Family Membership	441.86		
2011 Individual Membership	477.29		
Total 2011 Membership Dues	919.15		
Total Membership Dues	1,352.30		
 Quarterly Inc.		Quarterly Expenses	
Quarterly Adv. Inc.	1,255.17	Graphics	1,000.00
Total Quarterly Inc.	1,255.17	Total Quarterly Expenses	1,000.00
 Website Inc.	104.57	Service fees	
Total Membership Related Income	2,926.42	Bank Fees	100.00
		Paypal refund fee	0.30
Pleasure Rider Program Inc.		Total Service fees	100.30
2011 PRP Program Inc.			
2011 PRP Adult fee	58.40	Total Membership Related Expenses	1,100.30
2011 PRP Jr mbshp fee	11.96		
Total 2011 PRP Program Inc.	70.36		
Total Pleasure Rider Program Inc.	70.36		
Registry Income		Registry Acct. Expense	
Duplicate Registration fees	85.00	Clerical for registry	1,283.00
Late Stallion Report fees	100.00	Reg. Office supplies	48.15
Registration fees	611.91	Registry Postage	92.80
Transfer fees	567.63	Total Registry Acct. Expense	1,423.95
Total Registry Income	1,364.54		
 USIHC Non-Member fees	700.00	Youth Exp.	
USIHC Non-registration fees	25.00	Spaejari Award	50.00
		Youth Cup Exp.	
		2010 Youth Cup Exp.	50.14
		Total Youth Cup Exp.	50.14
		Total Youth Exp.	100.14
 Total Income	5,432.09	Total Expense	2,624.39

**Net Income (Loss): 2,807.70**

**USIHC**  
**Income and Expense Report**  
**January through November 2010**

Page 1

<u>Income</u>		<u>Expense</u>	
		Competition Comm. Expense	
		National Ranking Award Expense	609.00
		Total Competition Comm. Expense	609.00
Education Seminar Inc.		Education Seminar exp.	
2010 A/M Education seminar Inc.	320.00	2010 Ed. Seminar at Annual Meet	286.72
2010 KY Seminar Inc.	2,900.00	2010 KY Seminar - July 30	3,337.44
Riding Badge Inc.	200.00	Total Education Seminar exp.	3,624.16
Education Seminar Inc. - Other	0.00		
Total Education Seminar Inc.	3,420.00	Elwell Breeding Award	65.65
Evaluation-FEIF fees	465.00	FEIF Evaluation fees	466.86
Interest Income	533.79		
Membership Related Income		Membership Related Expenses	
2010 A/M Dinner Inc.	1,850.00	Annual Meeting Exp.	
Farm Listing		2010 Annual Meeting	
2010 Farm Listing	1,844.48	2010 Annual Meeting dinner exp.	2,040.75
2011 Farm listing	214.38	2010 Annual Meeting Room Exp.	615.52
Total Farm Listing	2,058.86	Total 2010 Annual Meeting	2,656.27
FEIF Conf. Reimbsmt.	4,557.01	2011 Annual Meeting	
Membership Dues		2011 Annual Meeting Notice	275.85
2010 Membership dues		Total 2011 Annual Meeting	275.85
2010 Family Membership	3,946.77	Total Annual Meeting Exp.	2,932.12
2010 Foreign Friend	66.97		
2010 Individual Membership	8,493.86	Administration	
2010 Youth memberships	341.77	Mbshp. Postage	80.34
2010 Membership dues - Other	260.34	Office Exp.	96.68
Total 2010 Membership dues	13,109.71	Special Awards Exp.	69.89
2011 Membership Dues		Total Administration	246.91
2011 Family Membership	441.86		
2011 Individual Membership	477.29	Election exp.	305.24
Total 2011 Membership Dues	919.15	FEIF related expenses	
International fees	0.00	FEIF Conf. exp.	4,537.02
Total Membership Dues	14,028.86	FEIF Mbshp fees	4,059.28
		Wire fees for FEIF pmts.	40.00
		Total FEIF related expenses	8,636.30
		Insurance	681.00
Quarterly Inc.		Quarterly Expenses	
Quarterly Adv. Inc.	3,018.94	Graphics	5,000.00
Quarterly back issue sales	30.00	postage for Quarterly	1,554.42
Total Quarterly Inc.	3,048.94	Quarterly Printing	3,865.14
		Total Quarterly Expenses	10,419.56

**USIHC**  
**Income and Expense Report**  
**January through November 2010**

Page 2

<b>Income</b>		<b>Expense</b>	
Website Inc.		Website	193.40
Website Ad Inc.	57.96	WorldFengur Exp.	607.23
Website Inc. - Other	104.57		
Total Website Inc.	162.53	Service fees	
		Bank Fees	
		Wire fees	53.91
		Bank Fees - Other	103.00
		Total Bank Fees	156.91
		Paypal refund fee	0.30
		Total Service fees	157.21
Total Membership Related Income	25,706.20	Total Membership Related Expenses	24,178.97
Pleasure Rider Program Inc.		Pleasure Rider Program Exp.	
2010 PRP Mbshp. Inc.	600.11	09 PRP Award expense	758.58
2011 PRP Program Inc.		Total Pleasure Rider Program Exp.	758.58
2011 PRP Adult fee	58.40	Promotional Exp.	
2011 PRP Jr mbshp fee	11.96	Display booth shipping	81.70
Total 2011 PRP Program Inc.	70.36	Equine Affair Exp.	891.00
Total Pleasure Rider Program Inc.	670.47	Other Promotional expenses	1,124.54
		Promotional Advertising	700.00
		RC Co-op promo exp.	120.00
		Total Promotional Exp.	2,917.24
Registry Income		Registry Acct. Expense	
Duplicate Registration fees	231.50	Clerical for registry	4,339.00
Late Stallion Report fees	2,280.80	Printing & reproduction-Regist.	222.23
Registration fees	7,268.94	Reg. Office supplies	84.34
Transfer fees	2,941.44	Reg. WorldFengur Sbscrptn exp.	136.27
Total Registry Income	12,722.68	Registry Postage	349.55
		Total Registry Acct. Expense	5,131.39
USIHC Non-Member fees	2,139.28	Youth Exp.	
USIHC Non-registration fees	175.00	Spaejari Award	50.00
		Youth Cup Exp.	
		2010 Youth Cup Exp.	5,563.32
Feif Youth Cup Reimbursement	2,924.52	Total Youth Cup Exp.	5,563.32
		Total Youth Exp.	5,613.32
Total Income	48,756.94	Total Expense	43,365.17

**Net Income (Loss): 5,391.77**

## Education Committee Report Dec 2010

### 1. **USIHC Seminar “Conformation and its correlation in riding and training”**

Gudmar, Barbara and I agreed on April 16 and 17 for a repeat of this seminar for 2011. That that seems to work out for both clinicians, yet we would avoid the summer heat in KY and not be too close to too many other events. Content is the same as last year, expenses should be the same or similar.

I would kindly ask the board to sanction this seminar as a USIHC seminar.

I am still trying to find clinicians to work with Barbara in other parts of the United States (avoiding double flight and hotel cost) to offer the same seminar. We had some private emails to Barbara with requests so it seems it is being very well received and we have been successful with our marketing and spreading the word.

The current QUARTERLY is featuring an article about the seminar in KY last summer and I am hoping that will also raise some interest.

Anne and Sara are in touch with Birga about a possible date for them giving the same seminar in 2011.

### 2. **USIHC Sports Judges Program**

With regard to our goal of hopefully soon seeing more US residents becoming FEIF International sports judges, the education committee feels we need to review our our existing sports judges training program. The program is on our web site at <http://www.icelandics.org/Education/sportJudge.php>

Basically, the program says so far, that one has to become a USIHC intern judge first, than get a letter of recommendation from a FEIF International sports judge and after that, attempt to go thru the FEIF judges exams in Europe.

This made sense as we were assuming that hardly anybody interested in becoming a judge would have pre-existing knowledge. Times are changing and we do have a small number of USIHC members that have a broad pre-existing knowledge now. Those members should be given the opportunity to attend the FEIF exam if they feel the time is right.

At the same time, we have struggled to offer regular intern judges seminars as the seminar costs are high and participation numbers were low. We offered a few years in a row but have not in two years.

I therefore suggest that we:

a) offer the option that any USIHC member, existing USIHC intern judge or not, can get a letter of recommendation from a FEIF International sports judge and attempt the FEIF exam to become either a National or International FEIF Sports Judge. At the same time, I think we should recommend the USIHC intern judges training strongly, but not make it a prerequisite.

b) offer another USIHC Intern Judges seminar with certification in 2011 (Will and I are working on dates, locations and clinician choices)

The FEIF exam is known to be extremely difficult. If a person goes there and passes it, the education committee trusts that that person will be knowledgeable enough to be a FEIF judge, national or international. While I feel offering a preparation thru our USIHC intern judges program, we should not hinder anybody who may have the talent to go there without being a USIHC intern judge first. Being the



USIHC intern judge and getting the certificate and keeping up with currencies is very costly and time consuming.

Please look at our program and let us know if you support these suggestions. I will then work with Will on rewording the online sports judges document accordingly.

### 3. **National Sports Judges Program**

As a next step, we will have to discuss a National judges program here in the US. As more people will attempt to get thru the FEIF judges exam, we may end up having a few National judges here in the US (the exam can be passed on two different levels, national or international sports judges).

Before that happens, we should have a program in place for National Judge, their use in our sports competitions and also further education for them.

Will and I will bring this topic and some thoughts on it into the committees for discussion and get back to the board.

### 4. **USIHC certified FEIF level 1 Trainers - currencies**

The new USIHC trainer guideline <http://www.icelandics.org/Trainers/seminar.php> were decided to be effective Jan1, 2010. The guidelines contain, amongst other details, an information about currencies for USIHC certified FEIF trainers that were certified in the US.

Wording:

#### **Currencies**

*Trainers holding a certificate are required to submit proof of continuing education in order to stay current.*

*FEIF trainer course level 1 and 2*

- *Proof of participation in minimum one (1) educational pre-approved seminar every 2 years (USIHC education committee must pre-approve the seminars)*
- *Seminars can be local, national or international*
- *Does not have to be Icelandic horse related as long as the topic is related to the work of an Icelandic horse riding instructor and trainer*

The US certified trainers have not yet received an official information about this change (we simply did not make the time), so the education committee feels its not fair to expect them to know and suggests that we send out an official letter informing the participants who passed past exams in the US and starting the currency period on Jan1, 2011.

### 5. **USIHC certified FEIF level 1 Trainers – web listing**

The committee discussed several options. Keeping the trainer listing on the web free of charge or introducing a fee for it but yet also listing them in the QUARTERLY magazine etc... A vote concluded that we would like to

- a) Keep a free web listing as a service to our members and trainers
- b) not list non members in exchange for a fee

So basically keep things as they are. This is just an information for the board members to be informed about the discussion that was going on.

If a USIHC member and US certified FEIF trainer decides to discontinue their membership however, we voted to take their listing off the USIHC web site and would ask the board to support this procedure.

**6. US FEIF Trainer course 2011**

Katrin Sheehan has been planning to offer another FEIF trainer course at her farm in 2011. The planned date is November with a planned preparation course in March. There are several items regarding this course being discussed right now:

1. Katrin and I discussed that it would make much sense to offer both, the preparation course as well as the trainer course as USIHC events, the USIHC, being the organizer and Creekside Farm being the host. The financial responsibility would be with the USIHC and it would be handled like all other seminars we offer. Katrin and I will put together a calculation, minimum participant numbers, sales price and curriculum and will then submit it to the board for consideration.
2. The preparation course (a prerequisite, see guidelines at <http://www.icelandics.org/Trainers/seminar.php>) for the trainer seminar needs to be worked out with more details than listed online. Past year, we decided we needed a course like this but no details were worked out in 2010 so far. The education committee is discussing the content of such a course right now and will submit our conclusions and a proposal with dates, content, expenses etc... to the board for consideration.
3. The actual trainer course could also be a good opportunity to use it as an ongoing USIHC education for existing trainers in the US (open to all levels of trainers). Nicole Kempf, German MasterTrainer, will be the clinician and is open minded to invite trainers to participate in an ongoing trainer education. We are working on a curriculum, calculation etc... to present to the board for consideration.

12-12-2010

Alexandra Pregitzer

Education Committee Chair

#### Section 14. OWNERS/AGENTS

(a) Unless legal proof to the contrary is presented, the person ~~to whom designated on the face of the issued certificate is issued~~ is considered the recorded owner of the registered horse. The name of the recorded owner must be a full legal name. In the event of ~~the~~ dual or multiple ownership, all names of owners must appear on the certificate.

(b) ~~In the event~~ If ~~the~~ an individual recorded owner wishes to designate an agent to sign registry related documents, ~~he this owner~~ shall place on file with the Registry a letter designating that agent signed by the recorded owner and the agent. \_\_

(c) In the case of dual or multiple recorded owners, the first recorded owner designated on the registration application shall be deemed to be the recorded owner with signatory power for all recorded owners for the purpose of signing and filing Registry related documents unless all recorded owners specify otherwise in writing.

(~~e~~d) In the event a horse is owned by a farm, corporation, partnership or other entity, the registry must have on file a letter signed by a principal of the entity designating an agent authorized to sign Registry related documents. The agent must sign said letter as well.

(d) In the event of a leased mare or stallion, the ~~-~~recorded owner shall be responsible for signing and filing all Registry related documents on the leased horse, unless the lessee has been designated as agent pursuant to 14(b).