



**USIHC - CHECKLIST FOR BREEDING SHOW ORGANIZERS**

**TOPICS OK**

**1. OFFICIAL**

<p>1. All official FEIF rules will be found in the current FIZO and FIRO</p>	
<p><b>HELP: <a href="http://www.feif.org/Breeding/BreedingRulesFIZO/tabid/250/Default.aspx">http://www.feif.org/Breeding/BreedingRulesFIZO/tabid/250/Default.aspx</a></b></p>	

<p>1. Breeding shows can be held by regional clubs and by individual farms                  2. Declare the show at the office of the National Breeding Leader (at least 1 month prior)                  3. Approval by National Breeding Committee Chair within 14 days of receiving application                  4. Coordinate with other show events</p>	
<p><b>HELP: <a href="http://www.feiffengur.com/documents/brshowapplicform.pdf">http://www.feiffengur.com/documents/brshowapplicform.pdf</a> (application)</b></p>	

<p>1. Find a list of all current int. breeding judges (link below)                  2. 1-25 horses = 2 int. judges ; 25 and more = 3 int. judges (total judged horses at show)                  3. Organize the international breeding judges (as soon as possible)                  4. Suggested judges fee: Euro 450/day plus Euro 225 per travel day plus other travel expenses                  5. FEIF fee: \$25 per horse entry; to be sent to the USIHC treasury                  6. Find an experienced person to book judges travel, transport, and hotel accommodation                  7. Find an experienced person to enter WF data at the show                  8. Find experienced person to print out the most recent scores for horses to be judged and hand it to judges BEFORE conformation judgement                  9. Find an experienced person to write down measurements and assist judges as scribe                  10. Find an experienced person to take measurements of the horses                  11. Contact US registrar to enter all the horses into the show and request password                  12. Request measuring tools, microchips and chip readers from breeding committee chair at breeding leader office prior to the evaluation                  13. Download current FEIF assesment sheet  <b>(<a href="http://www.feiffengur.com/documents/Enskt%20d%F3mbla%F0.pdf">http://www.feiffengur.com/documents/Enskt%20d%F3mbla%F0.pdf</a>)</b>                  14. Fill out header of FEIF assesment sheets PRIOR to show (include starting number)                  15. Request Young Horse assessment sheet from breeding leader                  16. Purchase 50 lb white cover stock to print official score sheets at end of show                  17. USIHC Breeding Committee Representative must be present                  18. Formation of an Arbitrary Committee(FIRO): 1. Competition manager (or delegate appointed by him), 2. Head judge or member of judge staff previously appointed by him, 3. Riders spokesman, elected before the start of the competition by those actively competing                  19. Fill out Breeding Show Job List and send it in to Breeding Leader with original score sheets after the breeding show. (Attached at the end of this document.)</p>	
<p><b>HELP: <a href="http://www.feif.org/Default.aspx?tabid=277">http://www.feif.org/Default.aspx?tabid=277</a> (list of approved judges)</b></p>	

<p>1. Announce the show national and internationally                  2. Register the show at <a href="http://www.worldfengur.com">www.worldfengur.com</a> (done by USIHC Registrar)                  3. Make show details available on Farm/Club and Congress website (<a href="mailto:info@icelandics.org">info@icelandics.org</a>)                  4. Send out show packages / show registration (sample form on link below)                  5. Horses judged for rideability: 4 years (in the calendar year) and older                  6. Horses judged for conformation only: suggested 3 years and older                  7. Young horses judged for comments only: 30 days to 3 years</p>	
<p><b>HELP: <a href="http://www.icelandics.org/evaluationforms.pdf">http://www.icelandics.org/evaluationforms.pdf</a> (sample sign-up form)</b></p>	



**TOPICS**

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**2. TRACK & FACILITY**

1. Track inspection by National Breeding Leader or his/her representative to ensure track has solid even footing with adequate signage	
2. Track has to guarantee a good overview for judges as well as spectators	
3. Track length at least 250-300m long, 4-6m wide with entry on both sides	
4. Fence sides of track and mark center by judges as well as 25m to the left and right (slow gaits, walk)	
5. Position judges midway on track approx. 25-40 meters away	

1. Level hard surface for measurement of horses	
2. Level hard fenced surface for conformation judgement (preferably indoor arena)	
3. Position judges approx. 4-5m parallel to judgement area	
3. Create a straight 20-30m long and 2-3m wide line for "correctness of joints" judgement	
4. Provide weather shelter for judges	
5. Practice / warm up area	

1. Track office with internet (wireless preferred)	
2. Amplifier for judges (radio microphone preferred)	
3. Radio equipment for officials and judges (on request)	
4. Veterinarian on stand-by	
5. Farrier on the premises	
6. Ample stalls	
7. Bathroom facilities / Porta-Potties	
8. Hay / feed / bedding	

**3. ACTIVITY & TIME FLOW**

1. All horses must be registered in WorldFengur (check with National Registrar) except young horses age 30 days to 6 months in Young Horse evaluation	
2. All horses must be microchipped and number must be registered in WF (can be done at show) except young horses age 30 days to 3 years in Young Horse evaluation	
3. All stallions must have DNA proof of parentage	
4. Stallions, 5 years and older must be x-rayed for spavin, BEFORE entering their first show	
5. All spavin results must be entered into WorldFengur BEFORE evaluation	
6. Stallions must have their testicles measured for statistical reasons	
7. Geldings are treated as mares and are shown last in the starting order	
8. The breeder may be entered into WorldFengur	
9. The owner may be entered into WorldFengur	
10. The rider must be entered into WorldFengur	
11. Event must be covered by insurance and separate facility insurance	
<b>HELP: Ásta Covert registry@icelandics.org (National Registrar)</b> <b>http://www.vgl.ucdavis.edu/services/horse.php (DNA verification)</b> <b>http://www.icelandics.org/breeding/spavin.pdf (bone spavin requirements)</b>	



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1. Check original Proof of Registration	
2. Check Coggins and other health papers required by government agencies or facility	
3. Verify pre-payment of entry fees	
4. Produce time schedule and program	

<p><b>DAY 1</b></p> <ol style="list-style-type: none"> <li>1. Identify and record microchips of the horses (chip reader) on FEIF score sheets</li> <li>2. Measure (use surgical gloves) and record horses on FEIF score sheets</li> <li>3. Assess conformation in assigned area</li> <li>4. Check mouth and measure testicle by assigned person (use surgical gloves)</li> <li>5. First ridden assesment (weigh boots after the horse leaves track ((before optional) - maximum 120 grams)</li> <li>6. Measure thickness of horse shoes (max. 8mm thick, 23mm wide. No more than 2mm difference between front and rear</li> <li>7. Enter scores in WorldFengur show results</li> <li>8. Prepare a copy of the judgement sheet for each rider at the end of each day</li> </ol> <p><b>TOOLS REQUIRED:</b>  <b>measuring stick, measuring tape, calliper rule, microchips, chip readers, scale, disposable surgical gloves (new for each horse), disinfectant wipes (clean tools)</b></p>	
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<p><b>DAY 2 - END OF SHOW</b></p> <ol style="list-style-type: none"> <li>1. Second ridden assesment (weigh boots after the horse leaves track - max. 120 grams)</li> <li>2. Repeat mouth check by assigned person (use surgical gloves)</li> <li>3. Results are available after each session judged</li> <li>4. Marks and comments will be entered into WorldFengur</li> <li>5. Original judgement sheets need to be signed by all judges and should be archived by the National Breeding Committee Chair together with the Breeding Show Job List</li> <li>6. Print out FEIF assesment documents on white 50lb cover paper for owners/riders. These must be signed at the end of the show by all judges and National Breeding Committee Chair or his/her representative</li> <li>7. Chief judge usually closes the show after all scores have been entered. Inform National Registrar that scores were checked by the judges that the show has been closed</li> <li>8. All tools get returned to the breeding leader</li> </ol> <p><b>TOOLS REQUIRED:</b>  <b>scale, 50lb white cover paper</b></p> <p><b>NOTE:</b> <i>show organizers are free to establish a different schedule if needed</i></p>	
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<p><b>OPTIONAL - YOUNG HORSE ASSESSMENT</b></p> <ol style="list-style-type: none"> <li>1. Young horses, age 30 days to 3 years, shown in indoor arena or safe outdoor arena</li> <li>2. Nursing foals shown with and without their mothers</li> <li>3. Prepare Young Horse assessment forms PRIOR to show</li> <li>6. Prepare a copy of the assessment form for each owner</li> <li>8. Organize at least 3 helpers to assist with moving young horse around</li> </ol> <p><b>TOOLS REQUIRED:</b>  <b>measuring stick</b></p>	
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**4. ADDITIONAL ELEMENTS**

1. Seminar:	
Computer projector	
Projection screen	
PowerPoint software	
Computer / laptop	
2. Photographer	
3. Videographer	
4. Social event / dinner	
5. Award ceremony / medals	
6. Stallion show	

**5. INCOME / EXPENSE (sample)**

INCOME	
1. Horse entry fees	
2. Stabling fees	
3. Program sales	
4. Advertising	
5. Photo / video sales	
6. Seminar fee	
7. Dinner	
8. Other	
	TOTAL:
EXPENSES	
1. Judges fees Euro 450/day + Euro 225 travel + other travel expense	
2. Judges airline tickets	
3. Judges accommodations	
4. Judges meals	
5. Facility	
6. Insurance coverage	
7. Printing costs	
8. Dinner	
9. Medals / awards	
10. Office supplies	
11. Other	
	TOTAL:
INCOME minus EXPENSES	TOTAL:



**USIHC - BREEDING SHOW JOB LIST**

Name of Show:

Date of Show:

<b>Please fill in all job positions, including contact phone numbers and/or their email</b>		
<b>POSITION</b>	<b>NAME/S</b>	<b>CONTACT</b>
Show Manager		
Breeding Committee Representative		
Person/s entering WF scores		
Person scribing for judge		
Person administering microchips		
Person doing mouth check		
Person measuring testicles		
Person checking spavin testing on stallions		
Person weighing boots before ride (optional)		
Person weighing boots after ride		
Person measuring shoes		
Person in charge of original score sheets		
Vet on call		

**Please attach to original score sheets and send to breeding leader after the show is closed**